

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
July 11, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 28, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1869 and #1870 and vouchers #3963EFT through #3980EFT in the amount of \$36,141.08 and Blanket Transaction Voucher Approval Document covering vouchers #35934 through #36001 and Electronic Transaction Vouchers #16070501, #16070502, #16070503, #16070601, #16070701, #16071801, #16072201 and #16072202 in the amount of \$202,755.48. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Asotin County Ridgeview Drainage Mitigation Project Interlocal Agreement

The manager presented the Ridgeview Drainage Mitigation Project Interlocal Agreement between Asotin County and the PUD. The County requested our consideration for the use of our property in Pomeroy Gulch near Ridgeview and 4th Avenue to build a stormwater retention pond that would collect stormwater from the Ridgeview area. The manager stated that all issues that the Board requested to be addressed are included in the agreement, such as, a lease of land, a 25 year term a one-time payment of \$5,000.00 and a road access easement with the County providing weed spraying, grading, gravel and general maintenance of the access road. The manager requested authorization to execute.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the Ridgeview Drainage Mitigation Project Interlocal Agreement between Asotin County and the PUD and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

Asotin County Landfill Leachate Sewer Lift Station Transfer Agreement

The manager presented the Landfill Leachate Sewer Lift Station Transfer Agreement between Asotin County and the PUD. This lift station, which handles methane gas and leachate from the decomposing of garbage, was transferred to the PUD as part of the sewer system transfer from the County in January 2010. Issues with the one of the lift station pumps and the explosive and caustic nature of the methane gas led the PUD to discuss with the County the re-assumption of ownership of this lift station.

In March the County was approached regarding the lift station being transferred back to them. The County was willing to re-assume ownership of the lift station once it was serviced, the lift station pumps are repaired or replaced and the electrical panel is upgraded to current regulations and standards of operation. The County requested that the costs associated with the lift station repairs be shared and that the County remain connected to the wastewater collection system.

At the March 15, 2016 Board meeting Commissioners stated that they were acceptable to the transfer of the landfill lift station back to County and agreeable to the arrangements discussed at the meeting between the County and the manager. The manager and counsel were directed to develop a transfer agreement for the lift station identifying the arrangements made and holding the PUD harmless from any issues regarding the caustic nature of the methane gas leaching from the landfill into the lift station. The Agreement was developed and the County and their attorney recently approved the language in the Agreement. Costs associated with the repair and upgrade of the lift station will be available this week. The manager requested authorization to execute the Agreement

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the Landfill Leachate Sewer Lift Station Transfer Agreement between Asotin County and the PUD and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

Change the Tuesday, July 26th Commission Meeting to Monday, July 25th

The manager requested changing the next Commission meeting from Tuesday July 26, 2016 to Monday July 25, 2016 due to commissioner travel.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve changing the Tuesday July 26, 2016 Commission Meeting to Monday July 25, 2016 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Water Main Projects – The manager reported that the construction staff will complete customer water service tie-overs this week on the water main replacement project near Bi-Mart and the immediate surrounding area. Also this week they will begin tying over

the remaining main line valves concluding next week. The next project located on Fair Street near Costco is scheduled to begin on August 8<sup>th</sup>. The manager presented a letter that will be sent to customers who will be affected by the construction. City officials have requested that the work in front of Costco and on 2<sup>nd</sup> Street be conducted at night in order to minimize traffic issues in and around Wal-Mart and Costco. There are sections of the project that will be completed during the hours of 9:30 pm to 7:00 am.

Automated Meter Reading – The manager reported that the vehicle meter reading (VXU) unit has reached the end of the useful life and it will need to be replaced. Funds have been set aside to purchase a new reading unit. He stated that the issue with purchasing the new VXU is that our current electronic meter reading units are not compatible with the new VXU. Replacing these units has been estimated to cost over one million dollars. We are also looking at replacing 1992-2004 vintage meters that were retrofitted and not replaced at the time of the first automated meter reading installation that started in 2004. The Board directed the manager to advertise a request for proposals on an automated system from multiple vendors for a cost comparison.

#### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council meetings July 6-7 in Portland, Oregon. She stated that a forum was held on the hydro program dam repair for fish. She stated these repairs, with Grand Coulee Dam getting most of the funding, will cost rate payers between 4 to 9 percent in the next Bonneville Power Administration rate case. The PPC meeting in August will focus on the Columbia River Treaty.

Commissioner Ridge will be attending the Washington PUD Association meetings on July 13-15 in Port Angeles, Washington.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.