

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
January 25, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.  
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ROLL CALL: PRESENT    Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the January 11, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3775EFT through #3790EFT in the amount of \$29,598.97 and Blanket Transaction Voucher Approval Document covering vouchers #35242 through #35322, and Electronic Transaction Vouchers #16012001 and #16012601 in the amount of \$55,358.03. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, January 26th Commission Meeting to Monday, January 25th

The manager requested changing the next Commission meeting from Tuesday January 26, 2016 Commission Meeting to Monday January 25, 2016 due to commissioner travel.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve changing the Tuesday January 26, 2016 Commission Meeting to Monday January 25, 2016 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

### MANAGER'S REPORT

2014 Fiscal Year Audit – The manager reported that he, Treasurer Bob Sischo and Commissioner Gary Hicks met on Friday January 8<sup>th</sup> with Karen Wilson, from the State Auditor's Office, for the 2014 financial and accountability audit Exit Conference. The Manager stated that he was happy to report that for the 28<sup>th</sup> consecutive audit, we had no findings or management letters. He also reported that there were no recommendations provided.

Vehicle Purchase – The manager stated that the 2016 Budget provided for the purchase of a new operations truck. Rather than purchase a new truck he stated that the 2008 Ford F350 will be retrofitted with a new pickup bed. He stated that this truck was acquired when the County sewer system was transferred to the PUD. The vehicle has low miles and has been used very little in operations. The utility box that is on truck will be removed and sold. The cost of a new vehicle was budgeted at \$25,000. The cost to remove the utility box and install the new pickup bed is \$3,100. The utility box and a 1999 Ford Ranger will be declared surplus and sold likely reducing the net cost to below \$1,000.

PNWS-AWWA Article – The manager provided copies of the history of the water system he wrote for the Pacific Northwest Section of the American Water Works Association quarterly magazine. The article spoke of C.C. Van Arsdol, E. H. Libby and Charles Francis Adams, three men who were responsible for bringing water from Asotin Creek through a "Bid Ditch" to Clarkston and Asotin County.

### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council (PPC) Annual meeting on January 6-7, 2016 in Portland, Oregon. She reported that the focus of the meeting was on the Bonneville Power Administration (BPA) and the effort of PPC to work with BPA to keep rates low and competitive. The Initiative is called Focus 2028. Through this process BPA is requesting that Energy Northwest accelerate debt buy-down which could save \$19 million in interest payments in 2017 and \$30 million in 2018. BPA will also be focusing on improving borrowing authority. The meetings also focused on fish and discussion regarding the effort to remove the four (4) lower Snake River Dams.

Commissioner Ridge will be attending the Washington PUD Association meetings on January 13-15, 2016 in Olympia, Washington.

Commissioner Hicks brought up for discussion the manager's request for a performance review and salary increase. Salary increase options were discussed and Counsel stated that he would draft a resolution addressing the proposed manager's salary and the term that the salary would be effective for.

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ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.