

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
January 25, 2010

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the January 12, 2010 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1561EFT through #1573EFT in the amount of \$22,518.30 and Blanket Transaction Voucher Approval Document covering vouchers #27634 through #27667, and Electronic Transaction Voucher #20100120, #20100121, #20100125, #10012501, #10012502, #10012902 and #10020401 in the amount of \$55,883.07. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Sanitary Sewer System Transfer

The manager reported that County staff continues to train PUD staff. He stated that Joel Ristau, County Public Works Director contacted him regarding the transfer of the remaining sewer reserve funds to the PUD. The manager and Treasurer Bob Sischo will be meeting with Mr. Ristau and County staff in early February to go over the numbers. The manager stated that the estimated amount to transfer is much better than previously discussed.

The manager presented several potential sewer expansion projects. He met with the developer, the County and the City of Clarkston regarding the planned development on Highland Avenue. Initially the developer planned to connect sewer in the development through an easement to the City's sewer line on 13<sup>th</sup> Street. The manager stated that County and PUD staff investigated the area and discovered that a private sewer line is available directly to the north of the development. The private sewer flows into the PUD sewer line on Libby Street. The manager has contacted the owner and will be meeting

with them on Wednesday January 27<sup>th</sup> to request permission to extend the sewer line from the development into their system and offering to take over the private line for maintenance and operation by the PUD. Commissioner Nuxoll will attend the meeting.

The manager met with Joel Ristau, engineer Warren Watts and the homeowner at 3121 21 Street to discuss a proposed STEP (Septic Tank Effluent Pump) System to resolve a failing septic system on the property. The County has worked with the homeowner and engineer for many months and came to the conclusion that the STEP system was the least cost alternative. The County has recommended approval of the STEP system. The manager stated that during the discussion it was discovered that the sewer main at 10<sup>th</sup> Avenue where the STEP system would connect is 25 feet deep. The manager has been investigating the preferred alternative of constructing a gravity line for the area. He has contacted a local contractor to get a cost estimate to determine if the project is feasible.

The manager stated that a homeowner on Scenic Hills Drive contacted him regarding his desire to construct a STEP system to connect to the sewer STEP System line on 27<sup>th</sup> Street. The homeowner stated that he had the resources to construct the 3-inch pressurized sewer line but did not have the funds to pay for an engineering plan. The manager stated that he would contact a local engineer regarding the cost of design and present the information to the Board at their next regular meeting.

#### Port of Clarkston Industrial Park

The manager stated that Wanda Keefer, Manager for the Port of Clarkston requested the Board's consideration in seeking a congressional appropriation to construct the optimal solution for sewer service to the Park and surrounding areas. At the last meeting the Board stated that they wanted additional information about the application and selection process before making a decision. The manager stated that if approved Ms. Keefer would assist the PUD in completing the appropriation applications. After discussing the pros and cons of submitting an application the Board declined the Port's request to submit appropriation applications to our congressional representatives. The Board stated that they would provide a letter of support for the project if another entity makes application.

#### NEW BUSINESS

##### Watershed Planning Funding Legislator Letter

The manager presented a Commissioner requested letter supporting Watershed Planning. The letter outlines the activities that have taken place in the Middle Snake Watershed since 2002 and requests that Washington State legislators continue funding of the program. The letter is in response to the Governor's announcement in December that watershed planning funding was being eliminated effective June 30, 2010. The manager stated that the letter will be sent to our own District 9 legislators as well as key legislators throughout the state. The Governor will also receive a copy of the letter.

### MANAGER'S REPORT

GIS Mapping RFP – The manager reported that Request for Proposals for converting our mapping database to a Geographical Information System are due Monday, February 1, 2010. He showed the Commissioners handouts of what a GIS map would look like. He stated that Avista recently completed another flyover of the area and that the PUD will be partnering with Avista and Asotin County and purchase the orthophotography from the flyover along with the LiDAR and 2 foot contour maps.

Energy Northwest Modular Nuclear Project – The manager reported that the Energy Northwest's Modular Nuclear Study Project group continues to meet. The project is moving along slowly. He stated that if ENW installs a modular nuclear plant they will need water and water rights in order to operate the plant. The manager stated that there may be an opportunity for our PUD to provide water rights through a transfer.

### COMMISSIONER'S REPORT

Commissioner Nuxoll attended a Watershed Planning Unit meeting on Thursday, January 14<sup>th</sup>. He will be attending a Drinking Source Water protection meeting with the City of Lewiston and Lewiston Orchards Irrigation District on Thursday, February 4<sup>th</sup>.

Commissioner Ridge attended an Energy Northwest Executive Search Committee meeting on Thursday January 21<sup>st</sup>. She stated that the Search Committee will get an opportunity to review the candidates' resumes prior to selection of finalists. She stated that the Executive Board will have the final decision and would like to hire a candidate by February 20th. Commissioner Ridge will be attending an Energy Northwest Board of Directors meeting on January 27-28, 2010. Commissioner Ridge has been asked by WPUDA President Robbie Roberson to participate in a review of the applicants for the PUD Association's Executive Director position.

### ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 pm.