PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
September 22, 2026

President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.

ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the September 8, 2026 Regular Meeting and Electronic Payroll Vouchers 8966EFT–8993EFT in the amount of $81,852.29 and Electronic Funds Transfer Vouchers 726–EFT to 756–EFT, Accounts Payable Vouchers 48197–48223 and Electronic Accounts Payable Voucher 26091801–26091803 in the amount of $116,369.02. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 26-573 – Special Market Condition Purchase of a Vehicle

The manager presented Resolution 26-573 which provides for the waving of competitive bidding requirements per RCW 54.04.070 and 39.04.280 allowing for the special market condition purchase of a low-mileage 2026 Ford Explorer from Joe Hall Ford. Quotes were solicited from the State Department of Enterprise Services (DES) and the national Sourcewell program for a 2026 Ford Explorer. A 2026 Ford Explorer was discovered at Joe Hall Ford, and a price quote was requested. Their quote was $39,744.00 which was below both the state DES and Sourcewell contract. In addition, Joe Hall Ford offered a trade-in value for the 2010 Taurus of $3,000 which is the top end of the vehicle's trade-in value. The Explorer from Joe Hall is unique in that it has 1,765 miles on it because it was used as a part of their Courtesy Transportation Program, but they are selling it as new with the full warranty. The discounted price they are offering is a one-time pricing opportunity specific to this vehicle which creates a special market condition allowing the waiving of competitive bidding requirements and purchase of the vehicle.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve Resolution 26-573 waiving bid requirements authorizing a special market condition purchase of the 2026 Ford Explorer from Joe Hall Ford. The question was called for on the motion. The motion passed 3-0.

Resolution 26-574 – Surplus Vehicle

The manager presented Resolution 26-574 which provides for the surplus and trade-in of the 2010 Ford Taurus as a part of the approved purchase of the 2026 Ford Explorer from Joe Hall Ford.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to adopt Resolution 26-574 approving the surplus and trade-in of the 2010 Ford Taurus as a part of the purchase of the 2026 Ford Explorer from Joe Hall Ford. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Water Operations – Work began today on installation of the new Clarkston Heights Booster Pump Station Motor Starters. The water crew began installation of 1,200 feet of new water main from the Scenic Hills Reservoir to the valve on Scenic Hills Drive. The current main, that runs through a customer's property, will be abandoned upon receipt of a new main satisfactory water sample and tie-over to the system.

Wastewater Operations – The wastewater crew continues to complete point repairs in the sewer collection system with approximately 20 repairs completed during 2026. The Port Drive Lift Station pump upgrade will be completed tomorrow.

Administrative Activity – Northwest RiverPartners will staff a booth at the Nez Perce County Fair. The 2024 Sewer project between 6th and 7th Streets, was selected for presentation at the 2027 North American Society for Trenchless Technology (NASTT), No-Dig Show. Consor Engineers will be the presenter.

COMMISSIONER'S REPORT

Commissioner Ridge virtually attended the Washington PUD Association (WPUDA) meetings September 17-18. She reported that at the Energy Committee meeting the Northwest Conservation Council provided a presentation of their plan. The group also discussed the Bonneville Power Administration's review of the day-ahead market decision, the federal pole attachment rule and Washington State's push to have a third-party wildfire investigator if a fire exceeds $1 million. She reported that at the Board meeting the group heard about WPUDA visits to PUDs and a presentation from the Washington State Treasurer.

Commissioner McCall will be attending the WPUDA Water Workshop and Washington Association of Sewer and Water Districts joint meetings September 27-30.

EXECUTIVE SESSION

Commissioner Ridge adjourned the regular meeting into Executive Session at 6:20 p.m. to discuss potential litigation per RCW 42.30.110(1)(i). Commissioner Ridge stated that the Board would be in Executive Session for 15 minutes. Commissioner Ridge called the regular meeting back to order at 6:35 p.m. She stated that no decisions were made.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:35 p.m.