

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 28, 2026

.....
President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 10:00 a.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
.....

ROLL CALL: PRESENT Commissioners: Greg McCall and Don Nuxoll. Judy Ridge by MS Teams.
Staff: Tim Simpson, Bob Sischo, Craig Riehle and Lacey Smith.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the April 14, 2026 Regular Meeting and Electronic Payroll Vouchers 8683EFT–8710EFT in the amount of \$80,623.57 and Electronic Accounts Payable Voucher 26042001, 26042002 and 26042003, Electronic Funds Transfer Voucher 416–EFT to 442–EFT and Accounts Payable Vouchers 47883–47903 in the amount of \$92,653.77. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 26-567 – Amending the Personnel Policy

The manager presented Resolution 26-567 which provides for the amendment of the Personnel Policy. He stated that amendments and additions are recommended to Chapter 5 – Recruitment and Hiring, adding a job description and amending a job description along with amendments and additions to several sections in Chapter 7 – Leave from Employment. The manager and the Board discussed the amendments and additions and providing exceptions for long-term employees with large personal leave banks.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approved Resolution 26-567 amending the Personnel Policy. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Administrative Activity – The 2026 Ford F-350 Fuel Truck chassis has arrived at Cobalt Truck in Spokane for installation of the service body and lift gate. The truck is scheduled for delivery in May.

Development Activity – The contractor for the Cache Creek Development installed a new sewer manhole on the sewer main in 6th Avenue last week and tied in the sewer main. The water main was tapped by the PUD crew at the same time and the contractor installed it into the subdivision yesterday.

Sewer System Activity – DW Excavating completed the pipe bursting run middle of the block to the Libby Street manhole on Wednesday, April 22. It took approximately 5 hours to complete the installation of the new sewer main. Customer service laterals were tied over in the required 24-hour time frame. They are working now to restore property and will complete the project in late May. The equipment for the Wastewater Treatment Plant Ultra Violet Light Disinfection System project is scheduled for installation Wednesday and Thursday, July 8-9.

Water System Activity – The water crew completed the tying over of customers service lines to the new water main on Hillview Court and asphalt patching will be completed within two weeks. The next project is replacing a 2-inch galvanized line on Wilson Court. Reservoir diving and inspection began on Friday, April 17 and was completed on Friday, April 24. An inspection report will be provided soon.

COMMISSIONER’S REPORT

Commissioner McCall attended the Washington Association of Water and Sewer Districts Spring Conference April 21-23 in Kennewick, Washington. He reported that the group was provided a recap of 2026 Legislative Session and its effect on utilities. He reported on a session where they discussed a continuous utility rate review and management company called Waterworth. Their services include forecasting of future revenue and expenses and rate structures development. The group heard from the new Executive Director of the Department of Health, Holly Meyers. She stated their focus is on continued collaboration with utilities. She discussed the reduction of federal funding for projects, drought issues, consolidation of water systems and a new focus on microplastics in water and wastewater. He also attended sessions on customer rate communication, the funding landscape and the Lewis-McChord Air Force Base PFAS treatment project where costs have escalated significantly.

Commissioner McCall attended Energy Northwest (EN) Board meetings April 22-23 in Richland, Washington. He reported that the Chief Executive Officer and the Energy Services Director spoke about activities and projects. Executive Board elections were conducted and an update of the Cascade Advanced Energy Facility was provided. Staff discussed the regular board and executive board roles in the project approval process. Staff stated that the nuclear project was delayed by the Yakima Tribe for 90 days in order to review the process. EN staff will begin visiting member utilities to discuss the project. EN stated that, even with the delay, they are working for final approval by the end of the year.

Commissioner Ridge, Director Sischo and the General Manager will be attending the Washington PUD Association (WPUDA) Annual meeting in Suquamish, Washington April 28 - May 1. WPUDA is celebrating its 90th Anniversary and Commissioner Ridge will be receiving the WPUDA Lifetime Achievement Award.

Commissioner Ridge will be virtually attending a Public Power Council meeting Thursday, May 7.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:00 a.m.