

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
November 24, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the November 10, 2025 Regular Meeting and Electronic Payroll Vouchers 8421EFT–8446EFT in the amount of \$68,710.70 and Electronic Accounts Payable Voucher 25111901, 25112001 and 25112002, Electronic Funds Transfer Voucher 137–EFT to 158–EFT and Accounts Payable Vouchers 47548–47576 in the amount of \$164,698.88. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for the 6th and 7th Streets Sewer Main Replacement Project

The manager presented bids received for the Sewer Main Replacement Project between 6th and 7th Streets from Chestnut to Libby Streets titled: “2024 Sewer Main Replacement Project”. The project replaces 1,300 feet of 6-inch clay pipe with 8-inch HDPE pipe. He reported that seven contractors submitted bids that ranged from \$1,631,528.40 to \$886,186.26. The engineer’s estimate was \$1,142,000. At the bid opening, DW Excavating was the apparent low bidder in the amount of \$886,186.26. After the opening, bid tabulations were checked and DW Excavating’s calculations were correct. References provided, for work performed in the past five (5) years, were checked and the work was acceptable. The manager stated that based on this information and the fact that all of their documentation is in order, DW Excavating has been determined to be the lowest responsible bidder.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to award the bid for the 2024 Sewer Main Replacement Project to DW Excavating in the amount of \$886,186.26. The question was called for on the motion. The motion passed 3-0.

Draft 2026 Budget Presentation

The manager presented a draft of the 2026 operating budget to the Board of Commissioners for review and discussion. Revenue is estimated at \$13.50 million. 78% or \$10.44 million of revenue comes from utility service and other charges and 22% or \$2.91 million comes from reserve funds to fund projects and debt service. Expenses are estimated at \$10.40 million. The majority, or 60%, of expenditures are for operations and maintenance of the water, wastewater and electrical systems which includes payroll and benefits. 17%, or \$2.25 million, of expenditures are for water, sewer and electrical system capital improvement projects and vehicle replacement. The 2026 set aside for Reserves is \$3.10 million or 23% of revenue received. Commissioners questioned the manager regarding revenue, proposed rate increases, various expenses, capital improvement projects, vehicle replacements and reserve fund categories.

MANAGER'S REPORT

Administration – The Clearwater Power Company (CPC) provided an estimated cost for installation of a new underground power line at Quail Ridge Golf Course. The project and project costs are currently under review. The Utility Revenue Bond Principal and Interest payment, due December 1, was made today in the amount of \$203,875.

Water System Activity – The Well No. 3 Motor Starter was installed on Thursday, November 13 and is operational. A request for bids for the Well No. 3 Onsite Chlorine Generator was released Tuesday, November 18. Bids are due Friday, December 5 and the project is scheduled for completion in early 2026. The crew has been performing annual control valve maintenance and completing work on services on 16th Avenue in advance of a 2026 water main replacement project.

COMMISSIONER'S REPORT

Commissioner McCall virtually attended the Washington PUD Association (WPUDA) meetings November 12-14. He reported that at the Commissioner' Education Roundtable the group discussed the short 2026 Legislative Session and the 2025 bills that were not passed but are still active. PUD staff provided details about how they process and track the hundreds of bills presented to the State Legislature. At the Water Committee meeting the group heard from staff at the Public Works Board regarding the Public Works Assistance Account that provides low interest loans to fund water, sewer, roads and bridge projects. This fund is at risk of all the money being taken away by the Legislature to address the budget deficit. The Economic Revitalization Board also discussed their funding and their economic development funding process.

At the WPUDA Board meeting, Commissioner McCall reported that the group discussed the building upgrade cost and he leasing of space to two tenants. WPUDA staff also discussed the Association's proposed 2026 Budget. The impact on PUDs due to the increase in sales tax including a tax on meeting registration was discussed. The Bonneville Power Administration staff discussed their concerns regarding the advocacy of 24/7 spills at the dams as it relates to the recent lower water years. Energy Northwest staff discussed the progress in the approval and development small scale nuclear project.

Commissioner McCall will virtually attend the Washington Association of Sewer and Water Districts Section I and II meeting on Thursday, December 4.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:35 p.m.