

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
November 10, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.  
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ROLL CALL: PRESENT     Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the October 28, 2025 Regular Meeting and Payroll Vouchers 2241–2243 and Electronic Payroll Vouchers 8395EFT–8420EFT in the amount of \$82,406.03 and Electronic Accounts Payable Voucher 25110401, 25110402, 25110501–25110503, and 25112501, Electronic Funds Transfer Voucher 60–EFT to 73–EFT and 129–EFT to 136–EFT and Accounts Payable Vouchers 47498–47547 in the amount of \$356,103.22. The question was called for on the motion. The motion passed 3-0.

Note: There is a gap in the EFT number sequencing. It was determined that in 2018, when the PUD went live with MUNIS for wire payments, the numbering sequence started at 75 and ended at 128. Wire payment numbers were then changed to a Julian date format.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Clearwater Power Company Electrical Facilities Service Agreement

The manager presented an Electrical Distribution Facilities Service Agreement (Agreement) between the Clearwater Power Company (CPC) and the PUD. The Agreement provides for services related to the underground electrical distribution line that serves the one electric retail customer, Quail Ridge Golf Course. This Agreement replaces the original service agreement established in October of 1994 when the PUD finalized the purchased of the underground electrical line from CPC that serves Quail Ridge.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the Electrical Distribution Facilities Service Agreement with the Clearwater Power Company and authorize the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

Change the Tuesday, November 25, 2025 Meeting Date

The manager requested that the Tuesday, November 25, 2025 regular meeting date be changed to Monday, November 24, 2025 due to Commissioner travel for the Thanksgiving Day Holiday.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve changing the Tuesday, November 25, 2025 regular meeting date to Monday, November 24, 2025 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

## MANAGER'S REPORT

Water System Activity – The Well No. 3 Motor Starter will be installed this week.

Sewer System Activity – The Department of Ecology (Ecology) conducted their Wastewater Treatment Plant onsite compliance inspection visit on Wednesday, November 5. The inspection went well with Ecology stating that they were impressed with the facility, its operation and safety measures. They also stated that the WWTP was the top compliant plant in their Eastern Washington Region. Ecology stated that the PUD National Pollution Discharge Elimination System permit should be issued in early Spring 2026. During their visit, Ecology presented the 2024 Outstanding Performance Award to staff. A pre-bid conference was held on Wednesday, November 5 for the 6th and 7th Street Sewer Main Replacement Project. Seven contractors were in attendance. Bids for the project are due by November 19th.

## COMMISSIONER'S REPORT

Commissioner Nuxoll and Director Sischo attended the PURMS Annual Board meeting November 5-6 in Burien, Washington. Commissioner Nuxoll reported that at the Operations Committee meeting the group discussed the need to increase the coverage for large and expensive PUD vehicles due to a recent accident involving an electric bucket truck at Gray's Harbor PUD. The group approved covering the deductible of a personal vehicle damaged while conducting PUD business. In addition, the group increased the amount of coverage for claims from \$1,500 to \$5,000 before needing PURMS approval. At the Executive Committee meeting the group heard from the administrator that development of the large group fire insurance is on hold because of a softening market due to the lack of large fires in 2025. At the Annual Board meeting the group discussed health insurance, cybersecurity claims, insurance cost increases and the pool's low administrative costs.

Commissioner Ridge attended the Public Power Council (PPC) and Northwest RiverPartners (NWRP) Annual meetings November 5-6 in Portland, Oregon. She reported that at the PPC meetings the government shutdown was discussed and the group heard from a panel of former and the current Bonneville Power Administration Administrators about challenges during their tenure and current energy challenges. At the NWRP meeting the group heard about positive results from the Water is Power campaign and the group discussed rising energy costs and the need for new generation.

Commissioner McCall will virtually attend Washington PUD Association meetings November 12-14.

## ADJOURNMENT

There being no further business the meeting was adjourned at 6:20 p.m.