

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
August 12, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall and Don Nuxoll. Judy Ridge by phone.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the July 29, 2025 Regular Meeting and Payroll Vouchers 2232–2234 and Electronic Payroll Vouchers 8239EFT–8264EFT in the amount of \$83,364.54 and Electronic Accounts Payable Voucher 25080401, 25080402, 25080501, 25080601, 25080602, and 25082501, Electronic Funds Transfer Voucher 1 and Accounts Payable Vouchers 47138–47197 in the amount of \$405,436.69. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Quit Claim PUD Property on Perry Lane and Toby Lane

The manager stated that PUD customers Mark Arnn, located at 1370 Perry Lane and Mark Wood, located at 1384 Toby Lane, approached the PUD last year about squaring up their property boundaries. They requested that the PUD quit claim a small, approximately 50-foot-wide tract of property between their properties that was once contained the original water canal. The manager stated that the PUD property identified and the corresponding canal easement dates back to the late 1800's and has been transferred with each ownership change. As a part of the agreement to quit claim and transfer the property to both parties, a utility access easement would need to be granted to the PUD for existing water main that extends from Highline Drive through both properties terminating on Perry Lane. Mr. Arnn and Mr. Wood worked with PUD staff and the Asotin County Assessor's office to develop an acceptable document that provides for the quit claim, identifies a utility easement for the PUD and adjusts their respective property boundary lines. Mr. Arnn and Mr. Wood will be responsible for recording the document along with paying the fees associated with the recording.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the quit claims for the property located at 1370 Perry Lane and 1384 Toby Lane authorizing the General Manager to execute the quit claims. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Administrative Activity – The manager, Director Sischo and Commissioner McCall met today with the Executive Director of Northwest RiverPartners. Director Sischo and the manager will be meeting with the General Manager of Clearwater Power to discuss the renewal of the operations and maintenance agreement for the electrical distribution line that serves Quailridge Golf Course. The manager discussed City of Clarkston stormwater project issues. Their engineer is responding to our concerns about intrusion on the water and sewer system lines but the new detailed drawings will need to be reviewed.

Water System Activity – Replacement of the steel main from west end of 20th Avenue across 13th Street and connecting to the PVC water main on the west side of the street is scheduled for tomorrow. The road will be shut down for the day at this intersection and traffic will be detoured. Paving will be completed the same day. The new motor starter for Well No. 1 will arrive this week and will be installed next Tuesday, August 19. The estimated ship date for the Well No. 3 motor starter is October 24.

Sewer System Activity – The Wastewater Treatment Plant crew continues to focus on completing work on the list of identified point repairs.

Development Activity – The design plans for the 22-lot Cache Creek development on 6th Avenue were received. Staff reviewed the water and sewer infrastructure installation plans and provided comments to the County on items that need to be addressed.

COMMISSIONER’S REPORT

Commissioner Ridge virtually attended a Public Power Council (PPC) meeting on Thursday, August 7. She reported that PPC staff discussed ongoing coordination between the PPC Long Range Planning Committee and Bonneville Power Administration’s (BPA) Transmission Executive leadership on transmission issues, including a proposal for regular reporting and discussion to help enhance transparency of BPA’s transmission activities for the PPC Community. PPC staff discussed the Post-2028 BPA tiered rate structure that will change to a public rate design on October 1, 2028. PPC staff discussed the BPA Provider of Choice timeline and the contract execution deadline. The Residential Exchange program was discussed along with the timeline for implementation by October of 2028. BPA Administrator John Hairston provided an update on a variety of issues, including highlights of recent public power and BPA accomplishments.

Commissioner McCall will virtually attend an Energy Northwest meeting on Wednesday, August 13.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.