

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 8, 2025

.....
President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
.....

ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 24, 2025 Regular Meeting and Payroll Vouchers 2229–2231 and Electronic Payroll Vouchers 8188EFT–8212EFT in the amount of \$76,310.35 and Electronic Accounts Payable Voucher 25063001–25063004, 25070201, 25070202, 25070301, 25070701, 25070702, 25071401 and 25072501 and Accounts Payable Vouchers 47002–47053 in the amount of \$325,148.88. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Well No. 3 Motor Starter

The manager stated that bids were solicited for a motor starter for Well No. 3 utilizing the Small Works Roster. The motor starter is operational but has reached the end of its useful life and needs to be replaced. The current 2400-volt motor starter is 20 years old, manufacturing support has ended and the parts are obsolete and are no longer available. The 2025 Capital Improvement Budget has identified \$85,000 for replacement of the motor starter. He stated that three bids were received from vendors that showed interest in the bid request.

The bid results, which include sales, shipping, installation, training and startup are as follows; Dykman Electrical, Inc. – \$63,188.80, H&N Electric – \$88,107.26 and American Power Systems – \$96,886.61. Bids were tabulated and checked for accuracy and based on the bids received, Dykman Electrical, Inc., is the lowest responsible bidder. The manager recommended awarding the bid for the Well No. 3 Motor Starter to Dykman Electrical.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to award the bid for the Well No. 3 Motor Starter to Dykman Electrical, Inc., in the amount of \$63,188.80. The question was called for on the motion. The motion passed 3-0.

Change the Tuesday, July 22, 2025 Meeting Date

The manager requested that the Tuesday, July 22, 2025 regular meeting date be changed to Tuesday, July 29, 2025 due to he and Director Sischo being unavailable to attend the meeting due to travel.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve changing the Tuesday, July 22, 2025 regular meeting date to Tuesday, July 29, 2025 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Administrative Activity – The 2024 Audit resulted in no recommendations, no management letter provided and there were no findings. This is the PUDs 38th consecutive clean audit. The Water System Plan is underway again with the goal of providing a final draft copy to the Department of Health this fall with approval by the end of the year.

Water System Activity – The crew completed installation of the new water main on 20th Avenue and Steel Lane. The water main was chlorinated, flushed and a water quality sample was taken today. After obtaining a satisfactory sample, the customer service lines will be tied over to the new main.

Sewer System Activity – The Wastewater Treatment Plant crew continues to flush the system in the County and is working through the list of identified point repairs.

Development Activity – The operations crew will close 13th Street near Chestnut Street tomorrow to install four new water service lines for duplexes in a planned development.

COMMISSIONER'S REPORT

Commissioner Nuxoll and Director Sischo attended a Public Utility Risk Management System meeting, on Wednesday, June 25, with public utility districts (PUD) to discuss the development of a wildfire risk insurance pool. Director Sischo reported that the meeting went well, the idea was well received and the group is moving towards getting all PUDs under one umbrella with a separate wildfire pool by year end. The pool will provide better and more comprehensive coverage to PUDs who experience a wildfire.

Commissioner McCall virtually attended the WASWD Section I and II meeting on Thursday, June 26. He reported that the group discussed the new executive director's budgeting process, annual audits by the State Auditor's Office, the Fall Conference and the upcoming First Amendment videoing webinar.

Commissioner McCall will virtually attend and Commissioner Ridge will attend the Washington PUD Association meetings July 16-18 at Skagit County PUD in Mount Vernon, Washington.

Commissioner McCall will attend Energy Northwest meetings July 23-24 in Richland, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:15 p.m.