

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
June 24, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the June 10, 2025 Regular Meeting and Electronic Payroll Vouchers 8162EFT–8187EFT in the amount of \$68,738.57 and Electronic Accounts Payable Voucher 25062001, 25062002 and 25062301 and Accounts Payable Vouchers 46932–47001 in the amount of \$297,229.60. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 25-553 – Declaring an Emergency for Repair of Well No. 1

The manager presented Resolution 25-553 which provides for the declaring of an emergency and the waiving of bidding requirements to allow for the immediate replacement of components at Well No. 1 due to a failure in the operation of the motor starter. He reported that on Wednesday, June 18, on call personnel were alerted to a pump failure at Well No. 1. The Operations Superintendent was contacted and he and the personnel attempted to restart the well with no success. The well would ramp up to full speed and then shut down. Staff determined that the shaft was spinning freely which meant the well was not bound. The electrician was then contacted and he conducted tests on the well motor which tested correctly. Attention was then shifted to the motor starter where it was determined that a relay was causing the issue. The motor starter and its components are obsolete and parts for it are no longer available. The Well 1 and Well 3 motor starters were scheduled for replacement later this year and \$170,000 was set aside for both starters, however, the peak pumping season just started and we need to get the motor starter replaced as soon as possible. A quote for the cost of the motor starter and installation is \$60,000. The Board directed the manager to prepare bids and advertise for the Well 3 motor starter. The goal is to have a new motor starter for onsite and available if a failure occurs.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to adopt Resolution 25-553 declaring an emergency, waiving bid requirements and authorizing the General Manager to expend funds necessary to provide for the immediate repair of Well No. 1. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Administrative Activity – The 2024 Audit Exit Conference will be held on Thursday, June 26. The draft Scope of Work was received for moving the Water System Plan from a 6-year to a 10-year document. The amendment will cost an additional \$79,000 but will save the PUD approximately \$200,000 in consulting fees due to extension of the length of the planning period.

Water System Activity – The operations crew began installation of the new water main on 20th Avenue and Steele Lane last week. They have installed approximately 500 feet but it has slowed to less than 100 feet per day due to the amount of large rock the crew is encountering.

Sewer System Activity – Staff met with Consor engineers on Wednesday, June 11 to discuss the plan for the replacement of the sewer main between 6th and 7th Streets from Libby to Park Streets. A detailed planning document was developed for each resident's lateral connection, sewer main access and structures and impediments. The plan is to go to bid in October with the project beginning in early 2026.

Development Activity – Asotin County stated that the Justice Center will not open until August. Water service and fire line fees are active but sewer service fees will not be activated until the Center is operational.

COMMISSIONER'S REPORT

Commissioner McCall virtually attended the Washington Association of Water and Sewer Districts (WASWD) Board meeting on Monday, June 23. He reported that the group heard from a company that produces fertilizer from biosolids, called Milorganite, and sells it to Home Depot. The group discussed how new state taxes is affecting utilities and the raid of the Public Works Trust Fund to balance the budget and its long-term implications for project funding. The group also discussed utility relocation funding, workforce development, the local government utility tax and the success of WASWD's Retrospective Rating Program which is a risk pool that enables participating members to receive refunds on their state Department of Labor & Industries premiums when they minimize industrial insurance losses.

Commissioner Nuxoll reported that the Public Utility Risk Management System will be conducting a meeting, on Wednesday, June 25, with large public utility districts throughout the state. The purpose of the meeting is to develop a wildfire risk insurance pool. Director Sischo will be in attendance and Commissioner Nuxoll plans to join the meeting virtually.

Commissioner McCall will virtually attend the WASWD Section I and II meeting on Thursday, June 26.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.