

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 27, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the May 13, 2025 Regular Meeting and Electronic Payroll Vouchers 8110EFT–8135EFT in the amount of \$79,949.42 and Electronic Accounts Payable Voucher 25052001, 25052002 and 25052003 and Accounts Payable Vouchers 46795–46836 in the amount of \$280,275.98. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Asphalt Patch – Crestview Drive Water Main Replacement Project

The manager stated that bids were requested from contractors on our Small Works Roster for asphalt patching for the water main replacement project on Crestview Drive. The project replaced 1,400 feet of 6-inch steel water distribution main with 8-inch PVC. The bid results from each contractor, including sales tax, are as follows: Herco, Inc.–\$35,597.80, CNR Enterprises–\$39,513.56 and Poe Asphalt Paving, Inc.–\$41,090.03. The bids were reviewed and tabulated and Herco, Inc. is the lowest responsible bidder.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to award the bid for asphalt patching for the Crestview Drive Water Main Replacement Project to Herco, Inc. in the amount of \$35,597.80. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Administrative Activity – The 2024 Audit Entrance Conference was held on Wednesday, May 21. The Auditors were onsite on Thursday, May 22 to conduct a site visit of the WWTP and inventory small and attractive assets. The audit should wrap up this week and then go to the supervisors for review.

Water System Activity – The operations crew has been completing maintenance and service projects along with flushing of the system. The next Water Main Replacement Project is on 20th Avenue and Steel Lane and will begin next week. The project replaces 1,500 feet of steel main with 8-inch PVC.

Sewer System Activity – The grading of property in preparation of the fencing of the Wastewater Treatment Plant is nearly complete. Fencing installation began today.

Development Activity – Staff received information on a planned 22-unit development, called Larch Lane, off of 6th Avenue just East of 27th Street. A development application has been submitted to Asotin County and water and wastewater system engineering plans will be provided after approval.

COMMISSIONER'S REPORT

Commissioner McCall attended the Washington State Auditor's Office 2024 Audit Entrance Conference on Wednesday, May 21.

Commissioner McCall will be virtually attending the Washington PUD Association Water Committee Meeting on Friday, May 30.

Commissioner Nuxoll will be attending the Public Utility Risk Management System Semi-Annual meetings June 4-5 in Seattle, Washington.

Commissioner Ridge will be virtually attending the Public Power Council meeting on Thursday, June 5.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.