PUBLIC UTILITY DISTRICT NO. 1 OF ASOTIN COUNTY, WASHINGTON MEETING MINUTES May 13, 2025

President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.

<u>ROLL CALL</u>: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the April 21, 2025 Regular Meeting and Payroll Vouchers 2222–2225 and Electronic Payroll Vouchers 8083EFT–8109EFT in the amount of \$101,748.61 and Electronic Accounts Payable Voucher 25042201, 25050201, 25050202, 25050501–25050505, 25050601, 25050602, 25051201 and 25052701 and Accounts Payable Vouchers 46692–46794 in the amount of \$1,128,697.78. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Asphalt Patch - 20th Avenue Water Main Replacement Project

The manager stated that bids were requested from contractors on our Small Works Roster for asphalt patching for the water main replacement project on 20th Avenue, Linden Street and Willow Street. The project replaced 1,775 feet of 6-inch steel water distribution main with 8-inch PVC. The bid results from each contractor, including sales tax, are as follows: Poe Asphalt Paving, Inc.–\$47,878.50, CNR Enterprises–\$54,032.38 and Herco, Inc.–\$56,805.00. The bids were reviewed and tabulated and Poe Asphalt Paving, Inc. is the lowest responsible bidder.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to award the bid for asphalt patching for the 20th Avenue, Linden Street and Willow Street Water Main Replacement Project to Poe Asphalt Paving, Inc. in the amount of \$47,878.50. The question was called for on the motion. The motion passed 3-0.

<u>Resolution 25-551 – Surplus Equipment</u>

The manager presented Resolution 25-551 which declares equipment surplus and authorizes the General Manager to sell the equipment to the highest bidder in the most cost-effective manner available. He stated that a 1991 Onan-Cummins 350kW diesel generator was left in place after the Wastewater Treatment Plant (WWTP) upgrades were completed in 2015 although a new emergency backup generator, capable of operating the entire plant, was installed. Rather than continue to maintain this older generator with increasing costs, WWTP staff and the electrician identified facilities that were connected to the generator and recently connected them to the newer generator and the old generator was removed.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to adopt Resolution 25-551 providing for the surplus and sale of the identified equipment. The question was called for on the motion. The motion passed 3-0.

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MANAGER'S REPORT

<u>Administrative Activity</u> – The 2004 fiscal year audit officially began on Monday, May 5. The 2025 Utility Crew Truck, ordered in January 2024, will be delivered on Wednesday, May 28. The City of Asotin Mayor and city staff were provided water system recommendations encouraging them to update their water system plan and identify, revise and align the Capital Improvement Plan with a rate study.

<u>Water System Activity</u> – The operations crew completed customer service lines on 20th Avenue, Linden Street and Willow Street. They began and completed the installation of 1,400 feet of new water main on Crestview Drive. The line was pressure tested, chlorinated, flushed and sampled. The water quality sample was satisfactory and the crew is currently replacing and connecting customer service lines to the new main. The Well No. 1 Onsite Chlorine Generator was installed before month end and is operational.

<u>Sewer System Activity</u> – The videoing of the sewer collection system in the City of Clarkston is 100% complete. 15 point-repairs have been identified from recent video footage for a total of 28 identified since September of 2023. The grading of property in preparation of the fencing of the WWTP will begin next week. At their meeting on Wednesday, May 7, the Port of Clarkston Commissioners approved a 20-year access easement for a small portion of property on the north end of the WWTP.

COMMISSIONER'S REPORT

Commissioner McCall attended the Washington PUD Association Annual Conference April 22-25 in Ridgefield, Washington. He reported the group heard from various presenters on the subjects of ethics and governance, wildfire readiness, working with the media and heard from the Bonneville Power Administration (BPA) Administrator John Hairston on water levels, rates, transmission and workforce reductions. The Commissioner of Public Lands spoke along with Congresswoman Marie Perez.

Commissioner Ridge virtually attended a Public Power Council (PPC) meeting on Thursday, May 8. She reported that BPA confirmed its decision to participate in SPP Markets+ day ahead market which PPC fully supports. The BPA BP-26 Rate Case and transmission revenue reduction settlement was discussed along with workforce stability concerns and the Post-2028 Provider of Choice deadline.

Commissioner McCall will virtually attend the Washington Association of Sewer And Water Districts Section I and II meeting on Thursday, May 22.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:20 p.m.