

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
March 25, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson, Craig Riehle and Lacey Smith.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the March 11, 2025 Regular Meeting and Electronic Payroll Vouchers 8001EFT–8027EFT in the amount of \$69,224.57 and Electronic Accounts Payable Voucher 25032001, 25032002, 25032003 and 25032004 and Accounts Payable Vouchers 46515–46566 in the amount of \$101,254.08. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Wastewater Treatment Plant Fencing Project

The manager stated that bids were requested from fencing contractors for the fencing of approximately 1,250 feet of the western half of the Wastewater Treatment Plant (WWTP) Property. Most of the current fencing, approximately 850 feet, will be reused with 400 feet of the fence, which is an inferior gauge, being saved and possibly reused at another PUD site. Three fencing contractors provided bids which include sales tax; Lucky Acres Fencing–\$44,321.17, Valley Fence–\$57,320.28 and Clearwater Fence–\$79,978.40. The bids were reviewed and tabulated and Lucky Acres Fencing is the lowest responsible bidder. The manager and the Board discussed the details of the project.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to award the bid for the Wastewater Treatment Plant Fencing Project to Lucky Acres Fencing in the amount of \$44,321.17. The question was called for on the motion. The motion passed 3-0.

Award Bid for 2025 Dump Truck

The manager stated that due to a mechanical failure of the 2006 Ford F-650 5-Yard Dump Truck, staff looked into the purchase of a new or used dump truck. The Washington State Department of Enterprise Systems (DES) was contacted and there is a 2025 5-Yard Freightliner available in Spokane. DES competitively bids vehicles and equipment and provides them for purchase by governmental and public entities through dealerships who have a contract with them. The cost of this Freightliner, including sales tax, is \$140,043.43. As a public agency and through the DES contract, the PUD received a 40% discount on the retail cost of the chassis. Funding for the purchase is available from monies set aside in the Equipment Replacement Fund. The Board asked questions regarding the useful life of vehicles.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to award the bid for the 2025 Freightliner Dump Truck from the Department of Enterprise Systems in the amount of \$140,043.43 . The question was called for on the motion. The motion passed 3-0.

Resolution 25-547 – Sole Source Purchase of 2020 Used Dump Truck

The manager presented Resolution 25-547 which waives the competitive bidding requirements and authorizes the sole source purchase of a used 2020 10-Yard Freightliner Dump Truck. He stated that after several internal discussions with leadership, he determined that it would be best to replace both the 2006 Ford F-650 and the 2011 Ford F-750. Both of these vehicles were purchased used and the newer dump trucks have improved braking and safety features. He stated that the need for a larger dump truck has been discussed for some time. It was difficult to justify the purchase of a new 10-Yard dump truck due to the cost but staff recently had an opportunity to test a used 10-Yard dump truck that is for sale from United Rentals in Lewiston, Idaho. Staff who used the dump truck stated that it has been beneficial to have a larger dump during the main replacement projects because it has significantly lowered the number of trips to the yard. The cost of this Freightliner is \$96,027.50 with sales tax included.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to adopt Resolution 25-547 waiving competitive bids and authorizing the sole source purchase of a used 2020 Freightliner Dump Truck from United Rentals in the amount of \$96,027.50. The question was called for on the motion. The motion passed 3-0.

Resolution 25-548 – Surplus Equipment and Vehicles

The manager presented Resolution 25-548 which declares equipment and vehicles surplus and authorizes the General Manager to sell the equipment and vehicles to the highest bidder in the most cost-effective manner available. He stated that the surplus equipment is a 1-Ton crane at the WWTP that was used to lift the utility water building pumps and equipment but was taken out of service before the PUD took over operations of the City sewer system. This crane is no longer needed because the crane on the PUD Utility Crew Truck can lift any motors, pumps and equipment at the WWTP. The manager stated that the surplus vehicles are the 2006 Ford F-650 and the 2011 Ford F-750 dump trucks.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to adopt Resolution 25-548 providing for the surplus and sale of the identified equipment and vehicles. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Administrative Activity – The Water Use Efficiency program water conservation kits have arrived and will be distributed to customers. Staff received word today that the 2025 Ford F-550 Utility Crew Truck has been manufactured and is being delivered to Cobalt Truck in Spokane for installation of the utility service body. This truck was ordered in January of 2024. The National Special Districts Association anticipates the re-introduction of the Special Districts definition bill in Congress in late April.

Water System Activity – The water quality sample on the new water main on Hillyard Drive and Bridger Lane was satisfactory and the crew has completed the tying over customer service lines to the new main. The crew has begun preparation work on the next section which includes Crestview Drive and 20th Avenue. The installation of the components for Well 7 was completed on Thursday, March 13 and after receiving satisfactory water quality samples the well was made operational.

Sewer System Activity – 80% of the sewer system videoing is complete and 12 collection system point repairs have been identified. Staff completed comments on the 95% sewer main replacement project design plan and sent them to PUD engineers for review. The 6th and 7th streets sewer project design plans are near 60% completion. Director Riehle showed a drone video of the area that is under design.

COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner McCall virtually attended Washington PUD Association (WPUDA) meetings March 19-21. Commissioner McCall reported that at the New Commissioner Orientation meeting the group discussed the process of hiring managers. Various WPUDA committee chairs shared information regarding their purpose and activities. Associations that WPUDA belongs to were discussed along with the budgeting process. The Public Disclosure Commission provided a presentation. He reported that at the Water Committee meeting the group discussed concerns with the diverting of Public Works Trust Fund funding for the budget deficit. The legislature has proposed taking \$288 million out of the Fund. The group discussed funding for utility relocation for the state's planned culvert upgrades and heard from WPUDA staff regarding utility regulatory updates and vehicle emissions. He reported that at the Board meeting the group was introduced to the slate of WPUDA officer candidates and committee chairs. The current legislative session and important bills were addressed along with WPUDA building issues and repairs. Energy Northwest presented information about the development of small-scale nuclear power. EN stated that they will be seeking member and board approval for the next phase.

Commissioner Ridge reported that at the Energy Committee meeting the strategic plan was approved and staff addressed several bills that WPUDA supports and opposes. April 2nd is the next legislative cutoff date. She attended the Board meeting and concurred with Commissioner McCall's report.

Commissioner McCall will virtually attend a Washington Association of Sewer and Water Districts Section II meeting on Thursday, March 27.

Commissioner McCall will virtually attend a joint WPUDA and Washington Water Utility Council meeting on Friday, March 28.

Commissioner Ridge will be virtually attending a Public Power Council meeting on Thursday, April 3.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:50 p.m.