

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
January 14, 2025

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the December 23, 2024 Regular Meeting and Payroll Vouchers 2210–2212 and Electronic Payroll Vouchers 7836EFT–7862EFT in the amount of \$84,685.19 and Electronic Accounts Payable Voucher 24123101, 25010201, 25010202, 25010301, 25010302, 25010601–25010604, 25011301, 25012401, 25012402 and 25012701 and Accounts Payable Vouchers 46197–46269 in the amount of \$809,586.85. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 25-544 – Amending the Personnel Policy

The manager presented Resolution 25-544 which provides for the amendment of the Personnel Policy. He stated that changes and additions were made to Chapter 7 – Leave from Employment, Section 7.6 – Short-Term Disability and Section 7.10 – Maternity Leave to address employee benefits received from Washington State Paid Family and Medical Leave and to ensure compliance with the program.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approved Resolution 25-544 amending the Personnel Policy. The question was called for on the motion. The motion passed 3-0.

Resolution 25-545 – Surplus Vehicles

The manager presented Resolution 25-545 which provides for the surplus of two vehicles, a 1986 Chevy and 2001 Dodge pickup trucks. These vehicles, which are used by Wastewater Treatment Plant (WWTP) employees, came under PUD possession upon the transfer of ownership of the City of Clarkston Sewer System in August 2024. He stated that the Chevy does not run and the Dodge has reached the end of its useful life. The recent purchase of a 2025 Serviceman Truck will allow for the transfer of the current 2015 truck to the WWTP for use by staff extending its service life and allowing for the surplus and sale of the identified vehicles. If approved for surplus, these vehicles will be advertised for sale and sold to the highest bidder.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approved Resolution 25-545 providing for the surplus and sale of the identified vehicles. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Administrative Activity – Staff were notified that the Utility Crew Truck ordered in January 2024 will be scheduled into production soon. The truck will be upgraded to a 2025 model at no additional cost.

Water System Activity – The column, shaft and pump for Well No. 7 was delivered last week and installation is scheduled for early February. The Well 7 onsite chlorine generator arrived the last week of December and is scheduled to be installed the week of January 27. 1,500 radio meter read MXUs devices were ordered and arrived last week. After installation of these MXUs, approximately 1,200 devices remain to be replaced which will be completed in 2026 finalizing the Automated Meter Read project. Bids were advertised for the remaining MXU meter lids and will be presented at the next meeting. The MXU lid conversion will be completed before year end.

Sewer System Activity – The WWTP staff have been chasing leaks in the utility water piping at the plant. Inferior, glued piping was installed during the \$15 million Wastewater Treatment Plant upgrade.

COMMISSIONER'S REPORT

Commissioner Ridge virtually attended a Public Power Council (PPC) meeting Thursday, January 8. She reported that new officers were elected to the PPC Board of Directors. PPC staff discussed the newly elected President and his Administration and ongoing litigations against the Bonneville Power Administration (BPA) regarding the Columbia River System Operations. The group heard from BPA regarding power and transmission rates and discussed BPA's proposed transmission system investment and their upcoming Day-Ahead Market Participation decision. The group also heard a presentation from the Northwest Power Planning Council regarding their long-range planning which includes breaching of the Lower Snake River Dams which PPC and member utilities are opposed to.

Commissioner Ridge and Commissioner McCall will virtually attend Washington PUD Association meetings January 15-18.

Commissioner McCall will virtually attend the Energy Northwest Board meeting January 22.

Commissioner McCall will virtually attend the Washington Association of Sewer and Water Districts Section I/II meeting January 23.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.