PUBLIC UTILITY DISTRICT NO. 1 OF ASOTIN COUNTY, WASHINGTON MEETING MINUTES December 23, 2024

President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.

ROLL CALL: PRESENT Commissioners: Don Nuxoll and Greg McCall. Judy Ridge by phone.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the December 10, 2024 Regular Meeting and Electronic Payroll Vouchers 7807EFT–7834EFT in the amount of \$69,778.12 and Electronic Accounts Payable Voucher 24120301, 24122001–24122004 and 24122601 and Accounts Payable Vouchers 46151–46196 in the amount of \$235,950.03. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

ELECTION OF OFFICERS and REPRESENTATIVE ASSIGNMENTS

The manager stated that the Board Governance Policies, Section 8.0 – Board Officers Election and Roles, provides for the election of officers at the last regularly scheduled Board meeting in December of an election year with each officer beginning their term at the meeting in January and serving in that position for two years. Per the Policy, the election of each officer shall be determined by a majority of the Board. The Board generally rotates positions with the newly elected Commissioner serving as Secretary the year after election to office, then moving to Vice-President after two years and finally to President the last two years of their term in office.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to elect Commissioner Judy Ridge as President, Commissioner Greg McCall as Vice President and Commissioner Don Nuxoll as Secretary for the years 2025 to 2026. The question was called for on the motion. The motion passed 3-0.

Commissioners were designated representatives of the following member organizations:

WPUDA	Commissioner McCall	WPUDA Alternate	Commissioner Ridge
Energy Northwest	Commissioner McCall	EN Alternate	Commissioner Nuxoll
Public Power Council	Commissioner Ridge	PPC Alternate	Commissioner McCall
NWPPA	Commissioner Ridge	NWPPA Alternate	Commissioner McCall
PURMS	Commissioner Nuxoll	LCV Chamber	Commissioner McCall
WASWD	Commissioner McCall		

Meeting Minutes December 23, 2024 Page 2

MANAGER'S REPORT

<u>Administrative Activity</u> – The Department of Health's review of the updated Water System Plan is now in its seventh month with no end in sight. DOH has stated they are short-staffed and there are several other plans ahead of the PUDs plan. Director Sischo celebrated his 20th anniversary with the PUD on Friday, December 13.

Sewer System Activity -25% of the sewer collection system has been videoed as a part of the general sewer plan. Five system point repairs have been identified from videoing of the collection system. As time allows, staff will continue progressing through the system with the goal to video 100% of the system.

COMMISSIONER'S REPORT

Commissioner Ridge will be virtually attending a Public Power Council meeting Thursday, January 8, 2025.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:45 p.m.