

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 9, 2024

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the June 25, 2024 Regular Meeting and Payroll Vouchers 2187 –2189 and Electronic Payroll Vouchers 7508EFT–7533EFT in the amount of \$73,487.60 and Electronic Accounts Payable Voucher 24071501 and Accounts Payable Vouchers 45453 – 45505 in the amount of \$124,057.77. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 24-535 – Issuance and Sale of Utility System Revenue Bonds

The manager presented Resolution 24-535 which provides for the Issuance and Sale of Utility System Revenue Bonds. The bonds are being issued and sold as a part of the ownership transfer of the City of Clarkston’s Sewer System to the PUD. The proceeds from the bond sale will be used to retire the City of Clarkston’s 2011 and 2013 Revenue Bonds with the remaining to be used for sewer collection system main replacement projects. The Board was joined by Bond Counsel, Stacie Amasaki from Forster Garvey and Scott Bauer from Northwest Municipal Advisors. Ms. Amasaki and Mr. Bauer provided and overview of the bond issuance and sale process. The bond sale is scheduled for July 24.

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve Resolution 24-535 authorizing the Issuance and Sale of Utility System Revenue Bonds. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Capital Improvement Project Activity – The crew has installed 920 feet of the 1,565 feet of water main for the steel main replacement project on 11th and Sycamore Streets.

Administrative Activity – The 2023 Audit has concluded. The Audit Exit Conference is scheduled for Friday, July 12. This is the 37th consecutive year that the PUD has had a clean audit with no findings.

City Sewer System Activity – Wastewater Treatment Plant (WWTP) staff continue to complete point repairs in the collection system and conduct data collection for the 2025 sewer main replacement projects. A contractor completed one of the three sewer point repairs that include service laterals.

City Sewer System Main Replacement Project – Debco has installed 1,300 feet of the 1,700 feet of sewer main replacement on University Street and Libby Streets. They plan to be done before month end.

Development Activity – Consor Engineers provided a limited review of the feasibility of providing water service to the Clarksview Estates above the Park View subdivision. The hydraulic analysis shows that the development is feasible with the construction of an adequately sized reservoir and booster pump station. Further review will be conducted once a design plan is provided.

City Sewer System Transfer – A bond rating presentation with Standards and Poor (S&P) Global was conducted on Tuesday, July 2. S&P stated that we have strong financials and solid management but economic factors, which are out of the PUDs control, will be part of the rating. Scott Bauer, NWMA, stated that the presentation could not have gone any better and that the PUD is a solid organization. The rating is scheduled to be delivered on Monday, July 15. A Due Diligence call will be conducted tomorrow with Underwriter D.A. Davidson asking a total of 61 questions of the PUD and Bond Counsel. This process assists the Underwriter in their regulatory requirement to confirm that the Preliminary Official Statement, prepared in connection with the Bond offering, provides a complete and accurate description of the Bonds and the PUD.

COMMISSIONER’S REPORT

Commissioner McCall virtually attended the Washington PUD Association (WPUDA) Water Committee meeting on Thursday, June 27. He reported that regulatory and adjudication issues were discussed along with Ecology’s revised Policy 2030 regarding municipal water rights. A state low-income assistance program is being developed for water utilities. The state will identify eligible customers. The Department of Health discussed the Water Use Efficiency program and water system restructuring to streamline larger water utility takeover of smaller utilities that are struggling.

Commissioner McCall virtually attended the Washington Association of Sewer and Water Districts Section 1 and 2 meeting. The group discussed the Safe Drinking Water Act and cybersecurity.

Commissioner McCall will be attending the WPUDA meetings July 17-19 in Longview, Washington.

Commissioner Ridge will be virtually attending the WPUDA meetings July 18-19.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:30 p.m.