

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 23, 2024

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 11:00 a.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the April 9, 2024 Regular Meeting and Electronic Payroll Vouchers 7378EFT–7403EFT in the amount of \$70,220.62 and Electronic Accounts Payable Vouchers 24040501–24040506, 24040901, 24040902, 24041501–24041503, 24041901–24041904, 24042501, 24042601, 24042602 and Accounts Payable Vouchers 45164 – 45207 in the amount of \$258,946.01. The question was called for on the motion. The motion passed 3-0.

OLD and NEW BUSINESS

There were no items presented under Old or New Business.

MANAGER’S REPORT

Capital Improvement Activity – The operations crew began the water main replacement project on Sycamore Street from 5th to 3rd Streets. The project will replace 680 feet of steel water main.

Administrative Activity – The 2023 Audit officially begins on Friday, April 26. A draft of the updated Comprehensive Water System Plan (Plan) will be available for PUD review on Friday, May 3. After review, the Plan will be sent to the Department of Health at the end of May for their 90-day review. A Board workshop to review the Plan, and the financial analysis, will be held in September.

Development Activity – A new pressurized sewer line was installed from the Riverview Animal Clinic to a manhole on located near the intersection of 7th Street and 16th Avenue due a septic system failure. The owner has indicated they will seek a latecomer’s agreement for payback when a customer connects.

City Sewer System Activity – Wastewater Treatment Plant (WWTP) staff are flushing the sewer collection system and continue to conduct point repairs. A meeting was held to review the analysis of the sewer main replacement between 6th and 7th Streets from Libby to Park Streets. Due to the fact that structures have been built on top of the sewer main, and it would be difficult to access it, the Cured-In-Place Piping is the preferred and least intrusive method. The manager and the Director of Operations met with the Department of Ecology to discuss this plan and Ecology was supportive of the CIPP method on this sewer main. A final technical memo on the project will be provided next month.

City Sewer System Main Replacement Project – The contractor has completed work on the sewer main replacement project on McCarroll Street and paving is complete. The contractor stated that they will be moving to Lewiston, for 3-4 weeks, to complete a water main project before coming back to work on the sewer line in the alley between 5th and 6th Streets and the sewer line on University Street. The subcontractor, who will be completing the Cured-In-Place Piping project in the alley, has stated they will begin that project on Monday, May 13. A pre-construction meeting is pending their availability.

City Sewer System Transfer – Northwest Municipal Advisors provided the schedule of events for obtaining bond financing. The schedule shows bond financing being completed by July. The Public Works Board (PWB) was contacted requesting the transfer of the City of Clarkston's Public Works Trust Fund (PWTF) Loan to the PUD. The PWB reviewed the request at a committee meeting on Friday, April 19 and the committee stated there were no issues. The transfer of the PWTF loan will be presented to the PWB for their official approval on Friday, May 3. Once the Board approves the debt transfer, a contract amendment will be developed to transfer ownership of the loan contract to the PUD. The Department of Natural Resources will be providing a consent to assign form for the transfer of the WWTP Aquatic Lands Outfall Easement to the PUD. Ecology has provided a National Pollution Discharge Elimination System (NPDES) Permit Transfer to New Owner form for completion and submittal by the City and PUD once a title transfer date has been identified. Ecology stated to the manager that they will begin writing the new NPDES permit this summer and once it is completed and approved, it will be solely under the PUD's name.

COMMISSIONER'S REPORT

Commissioner McCall and Commissioner Ridge attended the Washington PUD Association (WPUDA) Annual Conference April 16-19 in Stevenson, Washington. Both reported that the meeting was primarily informational. Several guest speakers presented topics ranging from confidently connecting with people, crime and utilities, cyber threats, artificial intelligence, the mistake of taking out baseline power in favor of green low-producing power, reforming the state and federal permitting process, future trends in the electrical industry and protecting our water and wastewater infrastructure. New Executive Officers were elected to lead WPUDA and chairs and co-chairs of the various committees were appointed. Recently retired Executive Director George Caan, received a special leadership award for his exemplary work in building a strong foundation for the Association.

Commissioner McCall will be attending an Energy Northwest Board of Directors meeting April 23-25 in Pasco, Washington.

Commissioner Ridge will be attending a Public Power Council meeting May 1-2 in Portland, Oregon.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:55 a.m.