

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
October 10, 2023

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Vice President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Judy Ridge and Greg McCall. Don Nuxoll by phone.
Staff: Tim Simpson.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the September 25, 2023, Regular Meeting and Payroll Vouchers 2155 – 2157 and Electronic Payroll Vouchers 7053EFT – 7077EFT in the amount of \$64,462.85 and Electronic Accounts Payable Voucher 23100201, 23100501, 23100502, 23100503, 23100601 and 23101601 and Accounts Payable Vouchers 44420 – 44482 in the amount of \$462,868.38. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER’S REPORT

Capital Improvement Activity – The operations crew will complete work this week on the replacement of several short runs of 2-inch galvanized water mains. Requests for bids for the rehabilitation of Well 1 were released the last week of September and bids are due Thursday, October 19.

Development Activity –The water meter and meter vault for the Asotin County Justice Center have been delivered. The engineered design for extending the 2-inch pressurized sewer main on Hallgren Drive to 11th Avenue pressurized main has been approved and a Developer Agreement for the installation and extension of the sewer main has been executed. Boring of the sewer line will occur next week.

Administrative Activity – Commissioner McCall, Director Sischo and the manager attended an Audit Entrance Conference on Tuesday, October 3. The 2022 audit should conclude within the next two weeks. The manager reported that the 2011 Ford F-150 was sold on the state surplus auction today in the amount of \$2,375. The manager presented a third quarter financial report.

City Sewer System Activity – Work on electrical items identified in the operational assessment continue with grounding completed in several locations. Documents for the 90% design of the sewer main replacement project were provided Friday, October 6. Avista reported that the 60-day mark for the date of the filing with Federal Energy Regulatory Commission passed without their comment and Avista submitted a petition and filing with the Washington Utilities and Transportation Commission (WUTC) on Tuesday, October 3 requesting approval of the joint Service Territory Agreement for PUD energy service to the WWTP. Per the petition, the effective date of PUD providing electrical service to the WWTP would be the first business day following the date of an Order issued by the WUTC.

City Sewer System Ownership Transfer – Commissioner McCall, Director Sischo, the manager and the City of Clarkston met via video conference call with PUD Counsel Joe Brogan and Bond Counsel Stacie Amasaki on Thursday, October 5 to review the draft Sewer System Transfer Agreement and discuss the development of an interlocal agreement for the use and disbursement of ARPA funding for the sewer main replacement project. Attending for the City was Mayor Monika Lawrence, City Clerk Steve Austin and Attorney Todd Richardson. Various aspects of the agreement were reviewed including American Relief Plan Act (ARPA) funding, revenue bond refunding and PWTF and SRF Loan transfers. The effective date of the Agreement was also discussed. It was agreed in principle that the effective date will be January 1, 2024 with an open-ended ownership and title transfer date. This will set the process of ownership transfer while allowing time to refinance and payoff the revenue bonds, transferring of the PWTF and SRF loan debt to the PUD and spending the ARPA funds while the system is still under City ownership. The Agreement will be revised and an updated draft provided. Also discussed was an interlocal agreement which will detail invoicing and utilization of ARPA funds for payment of the contract accepted when a bid is approved by the City Council on the recommendation of the PUD.

COMMISSIONER’S REPORT

Commissioner McCall attended the Washington PUD Association Water Workshop September 27-29 in Sequim, Washington. He reported that sessions attended included introduction to water law, drought resiliency, weather and emerging water resource issues, Policy 2030 and the Department of Ecology’s reinterpretation of the Municipal Water Law, PFAS sampling and regulations, lead and copper rule revisions and workforce development. The Departments of Health and Ecology provided presentations.

Commissioner Ridge attended the Public Power Council meeting October 4-5 in Portland, Oregon. She reported that the meeting focused on Integrated Resource Planning and discussions regarding the Bonneville Power Administration (BPA) and the ongoing need to monitor their work to ensure public power representation. Energy Northwest attended the Executive Board meeting seeking support for a \$10 million funding request from BPA for development of modular nuclear technology.

Commissioner Nuxoll reported that signing of the final documents for the transfer of the Public Utility Risk Management System administration to new owners of Pacific Underwriters, Brown and Brown, will occur on Thursday, October 12.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 p.m.