

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 11, 2023

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.
Staff: Tim Simpson.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the June 27, 2023 Regular Meeting and Payroll Vouchers 2146 – 2148 and Electronic Payroll Vouchers 6897EFT – 6922EFT in the amount of \$69,318.91 and Electronic Accounts Payable Voucher 23070301, 23070501, 23070502, 23070503, 23070504, 23070701 and 23071701 and Accounts Payable Vouchers 44101 – 44171 in the amount of \$395,862.39. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER’S REPORT

Capital Improvement Activity – The operations crew began work on the water main replacement from Libby Street to Highland Avenue. Installation of the water main should be completed by the end of the week. The crew continued work on the River’s Bend Reservoir Booster Pump Station (BPS) grading and installing block. The electrical raceway was installed and concrete was poured around the BPS. The electrical and SCADA panels will be installed this week. Avista will install the transformer next week. The transformer for the well house for the Well No. 1 backup emergency generator project arrived. The PUD electrician will complete work on the River’s Bend BPS project before completing Well No. 1. The motor starter for Well No. 2 has arrived in Spokane and is ready for shipping and installation.

Development Activity – Revised plans for the Zenner Addition on Clemans Road were received today. All PUD comments regarding the water main extension and service line installations were addressed. The revised Justice Center civil plans and specifications were also received today. Staff will review the water main extension and planned sewer utility work to ensure it meets PUD specifications. Crea Construction will be completing the water and sewer line installations and will begin earth work in two weeks. Staff and the manager met with an engineer regarding plans for a 12-lot subdivision on South Slope Lane off of Chukar Lane. Discussions included a potential 50-lot subdivision on land nearby.

City Sewer System Activity – The manager reported that the SCADA System upgrade is approximately 90% complete. Both SCADA systems are currently mirroring to ensure all alarms are working. Fiber has been connected to the WWTP and startup is waiting to be scheduled. The point repair plan and development of a backup equipment are both 90% complete. Staff continue to find equipment that needs repair or replacement. Geotech engineers were on University Street to determine soil conditions.

City Sewer System Ownership Transfer – The manager reported that he and Director Bob Sischo met with legal counsel on Wednesday, July 5 to discuss the process of transferring ownership of the City Sewer System to the PUD and to set a date to meet with the City. Counsel will be using the draft Ownership Transfer Agreement the manager developed as a basis for meeting with the City. Counsel will review and edit the Agreement before a meeting date is set with the city. Multiple items will need to be addressed and discussed, such as, property easements, the location of a city facility on the property, financing and American Relief Plan Act federal funding guidelines.

COMMISSIONER’S REPORT

Commissioner McCall virtually attended a Washington PUD Association Water Committee meeting on Thursday, July 29. He did not provide a report on the meeting.

Commissioner Nuxoll reported that the sale of Pacific Underwriters and the transfer of administration of the Public Utility Risk Management System (PURMS) insurance pool to Brown and Brown has been delayed until August due to additional issues brought up by legal counsel. Another meeting of the PURMS Executive may occur before the sale and transfer.

Commissioner McCall will virtually attend Washington PUD Association meetings July 12-14.

Commissioner Ridge will virtually attend Washington PUD Association meetings July 13-14.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 p.m.