

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
January 10, 2023

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.
Staff: Tim Simpson and Bob Sischo.

ELECTION OF OFFICERS and REPRESENTATIVE ASSIGNMENTS

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to elect Commissioner Don Nuxoll as President, Commissioner Judy Ridge as Vice President and Commissioner Greg McCall as Secretary. The question was called for on the motion. The motion passed 3-0.

The meeting continued with newly elected President Don Nuxoll presiding. Commissioners were designated representatives of the following member organizations:

WPUDA	Commissioner McCall	WPUDA Alternate	Commissioner Ridge
Energy Northwest	Commissioner McCall	EN Alternate	Commissioner Nuxoll
Public Power Council	Commissioner Ridge	PPC Alternate	Commissioner McCall
NWPPA	Commissioner Ridge	NWPPA Alternate	Commissioner McCall
PURMS	Commissioner Nuxoll	LCV Chamber	Commissioner McCall

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the December 28, 2022 Regular Meeting and Payroll Vouchers 2127 – 2129 and Electronic Payroll Vouchers 6619EFT – 6634EFT in the amount of \$44,831.20 and Electronic Accounts Payable Vouchers 22010504, 23010501, 23010502, 23010901, 23011101, 230112001, 23012002 and 23012501 and Accounts Payable Vouchers 43459 – 43497 in the amount of \$187,535.18. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Clarkston City Sewer System Contract Operation

The manager reported that activity toward the transition to contract operation of the City of Clarkston sewer system has begun after the Operation Agreement became effective January 1, 2023. A meeting was held with the Wastewater Treatment Plant (WWTP) employees today as a part of the City's requirement, to the labor union, to negotiate the decision and impact of contracting the services with the WWTP employees will transition to PUD employment on April 1, 2023. PUD management staff was on hand to answer questions regarding operations, discuss employment benefits and provide information on safety and personnel policies. The manager stated that the meeting went well. He reported that a meeting to assess WWTP computers and programs, computer network and network security will be held tomorrow and a meeting to review the WWTP and sewer collection system capital improvement plans will be held Friday with the Public Works Director at City Hall. The Franchise Agreement with the City will need to be updated to include work on sewer systems. Our CPA has been engaged to ensure proper accounting and compliance with the GASB and state audit requirements and legal counsel was engaged to review the consolidation of utility functions which was determined not to be necessary.

NEW BUSINESS

There were no items presented under New Business.

MANAGER'S REPORT

Operations Activity – As previously reported, the pump line at Well No. 6 separated slightly. A 16-inch valve was installed on the pump line last week and the well pump line was repaired. The line was pressured up yesterday and the repairs will be tested with the operation of Well No. 6.

Development Activity – The water line that connects Allen Drive to the Bennett Hill Subdivision was filled and pressure tested. The pressure test failed but the issue was resolved. The water main was filled and flushed and a water quality sample was taken and returned satisfactory. Due to the scheduling of the Pressure Reduction Valve (PRV) startup this week, the PUD operations crew completed the tie-ins of the new main to the existing mains. The new 8-inch PRV will be the primary supply line to the new subdivision and Dustin Loop and the current 6-inch PRV will become secondary but will open up in the event of a fire flow situation. There is now have a redundant feed to the customers in the area. Crea Construction has begun work on installation of the water and sewer system within Swansons RV Park on Appleside Boulevard. A Reduced Pressure Backflow Prevention device will be required.

Capital Improvement Activity – The submittal documents for the River's Bend Booster Pump Station were reviewed with modifications made and returned to the supplier.

Administrative Activity – The final payment was made on a large arrearage payment plan by the end of December. Lacey Smith will be rejoining the PUD next week. She will be focusing on the financial and administrative transition to contract operation with the City including the addition and testing of sewer service for city customer accounts in preparation for the April 1, 2023 city sewer system operations date.

COMMISSIONER'S REPORT

Commissioner McCall will be virtually attending Washington PUD Association meetings Wednesday through Friday, January 11-13.

Commissioner Ridge will be virtually attending Public Power Council meeting, Thursday, January 12.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 p.m.