

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
December 28, 2022

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.  
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ROLL CALL: PRESENT Commissioners: Greg McCall and Don Nuxoll. Judy Ridge by phone.  
Staff: Tim Simpson and Bob Sischo.  
Guest: City of Clarkston Mayor Monika Lawrence.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the December 12, 2022 Regular Meeting and Electronic Payroll Vouchers 6603EFT – 6618EFT in the amount of \$42,338.89 and Electronic Accounts Payable Vouchers 22122001, 22122002, 22122701 and 22122801 and Accounts Payable Vouchers 43430 – 43458 in the amount of \$122,284.65. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Local Utility District Formation Hearing

The manager reported that a notice of the LUD formation hearing date was published in the Lewiston Morning Tribune on Friday, December 16 and certified letters, notifying affected property owners of the LUD formation hearing date, were mailed on Thursday, December 15. He stated that additional petitions, for or against, have not been received to date and he does not believe there will be any changes to what has been submitted. The 28 signatures against formation of the LUD represent a majority of the 48 properties in the proposed LUD, effectively canceling the hearing. The legal obligations have been met with the setting of the LUD formation hearing date, the hearing date publication and the certified letter notifying the property owners of the hearing date. The manager recommended, based on the majority petition against the LUD, that the Board cancel the LUD hearing.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to cancel the Local Utility District Formation Hearing, as set per Resolution 22-503, due to a majority petition against the formation. The question was called for on the motion. The motion passed 3-0.

NEW BUSINESS

City of Clarkston and PUD City Sewer System Operation Agreement

The manager presented the final version of the City of Clarkston and PUD City Sewer System Operator Agreement. He reported that, on the same night of the last Commissioner meeting, December 12, the Clarkston City Council was presented with the updated Agreement and voted unanimously to explore PUD management of the City Sewer System sending it to City Attorney Todd Richardson for review. The City Attorney reviewed and approved the Agreement language with no changes, but recommended that it be presented to the City Public Works Committee. It was presented to the Committee on Tuesday, December 20 and the Committee agreed to send the Agreement to the City Council recommending approval at their meeting on Tuesday, December 27 and changing the effective date to January 1, 2023. The original effective date was February 1, 2023. The April 1, 2023 contract operations date remains the same. At their meeting last night, the Clarkston City Council unanimously approved the Agreement.

The Board asked questions regarding the \$1.5 million in American Rescue Plan Act funding that the PUD will be responsible for spending on sewer collection system improvements, the outfall line at the wastewater treatment plant and the transition process in preparation for the April 1, 2023 operations date. City Mayor Monika Lawrence answered questions and provided detail on several issues discussed.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the Clarkston City Sewer System Operator Agreement effective January 1, 2023 authorizing the General Manager to execute the Agreement. The question was called for on the motion. The motion passed 3-0.

### MANAGER'S REPORT

Development Activity – The contractor completed the pouring of concrete footings to secure the pipe on the hillside for the water main which connects the Bennett Hill Subdivision to Allen Drive. Next week the line will be filled followed by pressure testing of the water main, flushing and water quality sampling. Once a satisfactory sample is received, the water main will be tied-in to existing water lines and the line will be activated upon completion of the pressure reduction valve start-up.

Administrative Activity – A Water System Comprehensive Plan update kick-off meeting will be held in January. The CrossPoint Alliance Church approved a PUD application for \$1,000 in funding for their Love the Valley grant program. Staff were able to identify individuals who needed bill pay assistance.

Operations Activity – The pump line at Well No. 6 has separated slightly. The crew was able to isolate the line by shutting a bypass valve near the retired Critchfield Booster Pump Station. A 16-inch valve will be installed on the pump line to avoid shutting off hundreds of customers that are served by the line when the well pump line is repaired.

Capital Improvement Activity – Planning, design and scheduling of the 2023 CIP projects is underway. The submittal documents for the River's Bend Booster Pump Station were provided today for review.

### COMMISSIONER'S REPORT

Commissioner McCall discussed opportunities for community support and student education by utilizing PUD property for bee pollinator gardens and providing assistance to the Clarkston Community Garden.

### ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 p.m.