

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
October 11, 2022

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the September 27, 2022 Regular Meeting and Payroll Vouchers 2116 – 2117 and Electronic Payroll Vouchers 6519EFT – 6535EFT in the amount of \$45,978.36 and Electronic Accounts Payable Vouchers 22100501, 22100502, 22100503, 22100701, 22101701, 22102501, 22102801 and 22102802 and Accounts Payable Vouchers 43195 – 43253 in the amount of \$341,951.99. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 22-501 – Acceptance of the Appleside Townhomes Phase II Water and Sewer Lines

The manager presented Resolution 22-501 and a Bill of Sale and Letter of Transmittal providing for the acceptance of the water and sewer lines and all appurtenances constructed for the Appleside Townhomes Development – Phase II located on 6th Avenue between Appleside Boulevard and 20th Street. The Resolution, Bill of Sale and Letter of Transmittal provide for the official transfer of the water and sewer lines and appurtenances to PUD ownership. Upon approval of the Resolution, a one-year warranty on workmanship will become effective retroactive to August 1, 2022 when the final inspection was completed prior to installation of the delayed meter lids. If any deficiencies are found during this period, the developer will be responsible for correction of those deficiencies.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to adopt Resolution 22-501 accepting ownership of the water and sewer lines and all appurtenances constructed for the Appleside Townhomes Development – Phase II. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Development Activity – The sewer main and sewer laterals for each lot of the Bennett Hill Subdivision passed PUD inspection. Installation of the 8-inch PVC water main began on Tuesday, October 4 and 1,200 feet of the main was installed to the end of the cul-de-sac by October 11. The water service lines are currently being installed. After service line installation, pressure testing will be conducted and upon receipt of a satisfactory water sample and PUD inspection approval, the road will be paved. After PUD inspection approval, installation of the water main up to Allen Drive will begin which will include installation of the pre-packaged pressure reduction valve vault. Staff met with the Engineer for the Swanson’s Recreational Vehicle Park located at 2534 Appleside Boulevard to finalize plans for water and sewer connection requirements. The water service line from the main to the property will be rebuilt.

Operations Activity – The operations crew continues to work on installation of MXU compatible meter lids. The previous owner of a failed septic system at 2554 18th Street, executed the Private Developer's Sewer Extension Agreement today for installation of approximately 450 feet of 4-inch pressurized sewer line connecting to the PUD sewer main on 18th Street. The line has been engineered to PUD standards and will come under PUD ownership after inspection and acceptance.

Capital Improvement Activity – Staff and the manager met to review the Rivers Bend Booster Pump Station design which is 90% complete. The State Department of Health has completed their review with minimal comments provided. Final design will be completed before month end. Next week, the operations crew will begin installation of the 500 feet of 6-inch PVC water main from Marina View Drive east down to the state highway. The line will replace a 4-inch steel main. Nearly 300 MXUs for the Automated Meter Reading System Project were received and will be installed by the crew.

Financial Report – Revenue through the end of September was at \$5.78 million with expenses at \$5.82 million, a deficit of approximately \$42,000. Revenue in September was higher than last year but water sales revenue through September should be at 79 to 80% of the budget and is at 74.5% or \$200,000 below projections. Other revenue and installation fees have helped reduce the budgeted revenue deficit. Expenses are above projections from the unplanned purchase of stock material due to supply chain issues. The yearend budget deficit is projected remains at approximately \$325,000.

COMMISSIONER'S REPORT

Commissioner Ridge virtually attended a Public Power Council (PPC) meeting on Thursday, October 6. She reported that the Columbia River Treaty, Post-2028 Bonneville Power Administration rates, the Western Resource Adequacy Program and Market Design and Development were continued topics of discussion. PPC 2023 meeting dates were discussed along with the Executive Board elections that will occur on Thursday, November 17, the date of the PPC Annual Meeting. 23 candidates are vying for 21 spots on the Board. She stated that commissioners continue to express concern with the change in by-laws keeping them from being represented on the Executive Board.

Commissioner McCall will virtually attend a Washington PUD Association Budget Committee meeting on Thursday, October 13.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.