

## **Request for Qualifications**

### **Issued by:**

Asotin County Public Utility District (PUD)  
Tim Simpson, General Manager  
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### **Statement of Qualifications Request for Engineering Services**

The Asotin County Public Utility District (PUD) is requesting Statements of Qualifications from qualified engineering firms that provide a variety of water and wastewater municipal services. The PUD needs specialized expertise in the engineering field, as identified in the Scope of Work.

### **Scope of Work**

The scope of services required by this RFQ includes but is not limited to the following services:

- Water System Master Plan Update in conformance with Washington State Department of Health Standards.
- Wastewater Collection System Master Plan Update
- Water and Sewer Hydraulic Modeling
- Utility Rate Analysis
- Water and Sewer Construction Specification and Drawings
- Water and Sewer Construction Design Services
- Public Bidding and Construction support
- Emergency Response Planning
- On-Call Engineering Services

### **Statement of Qualifications Instructions**

Statements of Qualifications submitted shall not exceed 15 pages, excluding resumes, and must clearly demonstrate the ability of the respondent firm in the following Significant Evaluation Factors:

- Specialized experience of the firm in the areas under consideration.
- Professional capacity of firm to accomplish work.
- Professional qualifications of the staff to be assigned to the project.
- Adequacy and qualifications of subcontractors and consultants.
- Certified in the State of Washington as a Professional Engineer.
- References.

**Date and Time Statement of Qualifications are Due:**

Statement of Qualifications (SOQ) shall be submitted to the PUD, Attn: Tim Simpson, PO Box 605, Clarkston, Washington, 99403-0605, no later than 4:30 P.M. on Monday, October 31, 2022. An SOQ may be submitted by E-mail and must be in PDF format. SOQ submittal by email shall be sent to [tsimpson@asotinpud.org](mailto:tsimpson@asotinpud.org). SOQs received after the due date will not be accepted.

**Evaluation and Selection:**

The PUD reserves the right to award projects to qualified firms based on evaluation factors and to proceed directly to scope and contract negotiations with whom they deem as the most qualified firm. Statement of Qualifications will be kept on file at the PUD office.