

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
May 24, 2022

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.  
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.  
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the May 10, 2022 Regular Meeting and payment of Electronic Payroll Vouchers #6372EFT – #6387EFT in the amount of \$37,798.58 and Electronic Accounts Payable Vouchers #22052001, #22052002, #22052501 and #22052701 and Accounts Payable Vouchers #42826 – #42859 in the amount of \$144,160.64. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid for Backup Stock Material

The manager stated that bids were requested from vendors on our Vendor Roster for backup stock material. The bid results from each vendor, with sales tax included, were: Core & Main – \$92,706.23, HD Fowler Company – \$84,985.74 and Ferguson Waterworks – \$71,634.94. Bids were tabulated and calculations were checked and Ferguson Waterworks is the lowest responsible bidder for the Backup Stock Material at \$71,634.94. Material prices have increased approximately 35% since early 2021.

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to award the bid for backup stock material to Ferguson Waterworks in the amount of \$71,634.94. The question was called for on the motion. The motion passed 3-0.

Write Off of 2018 Uncollected Accounts

The manager stated that PUD policy requires Board approval for the write-off of uncollected customer accounts after they remain uncollected for more than three (3) years. The 2018 accounts presented for write-off were sent to the collection agency and will continue to be pursued. Customers who have been sent to collection and want to sign up for service again must pay previous account balances before receiving service. Any amounts received after approval of write off become miscellaneous income. Past due accounts that are under \$25.00 do not get sent to collections due to processing costs. The manager stated that for the year 2018 there were 46 uncollected accounts in the amount of \$2,961.46. 32 of those accounts were sent to the collection agency. The uncollected amount represents .00065 percent of our \$4.55 million in water and wastewater revenue for the year 2018.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the write-off of the 2017 Uncollected Accounts. The question was called for on the motion. The motion passed 3-0.

### MANAGER'S REPORT

Office Building Collision – On Sunday May 15, at 1:12 am, an individual, traveling at a high rate of speed up Scenic Way, lost control of his vehicle launching himself off of the jersey barrier into the air approximately 120 feet landing in the parking lot where he proceeded to tumble into the office building breakroom and then rolling over and into the back-office wall coming to rest upright. A barrier marker was hit as the vehicle launched and it flew into a PUD vehicle. The speed of the vehicle was estimated at 80 to 90 miles per hour. The individual left the scene of the accident and was arrested a couple of hours later. He is facing multiple charges and will be arraigned on Wednesday. The vehicle was gifted to him but he failed to register the vehicle and obtain insurance. The manager contacted the prosecutor's office and requested that restitution to the PUD be a part of his sentencing. The cost to repair the PUD vehicle is \$2,500 and the cost for repairing gauges in the asphalt and the building are pending the receipt of bids.

Administrative Activity – Several applications have been received for the Geographical Information System position with interviews scheduled. The 2021 Fiscal Year Audit began on Monday, May 16.

Capital Improvement Projects – Paving was completed last week on the Libby Street main replacement project and final checklist items will be completed this week. Paving on the Frost Lane main replacement project was completed Tuesday, May 17. The crew has installed 440 feet of water main on the Walk Lane water main replacement project from Hillyard Drive to Walk Court including Neal Drive.

Development Activity – The Developer Extension Agreement for the Bennett Hill Subdivision has been delayed due to the County's requirement for a certain type of bond and a developer agreement. Utility installation for Phase 2 of Appleside Townhomes is nearly complete with paving to follow soon. Six additional homes will be added to the Legacy Estates Subdivision.

### COMMISSIONER'S REPORT

Commissioner Ridge virtually attended a Public Power Council meeting, Thursday, May 5. She reported that discussion focused on the Lower Snake River Dams and the Bonneville Power Administration.

Commissioner Nuxoll will be attending in-person Public Utility Risk Management System meetings on Thursday, May 26 and Wednesday and Thursday, June 1-2.

Commissioner Ridge will be virtually attending a Public Power Council meeting, Thursday, June 2.

### ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.