

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
January 11, 2022

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the December 28, 2021 Regular Meeting and payment of Payroll Vouchers #2089 – #2091 and Electronic Payroll Vouchers #6219EFT – #6235EFT in the amount of \$45,358.36 and Electronic Accounts Payable Vouchers #22010501, #22010502, #22010503, #22011801, #22012501, #22012801 and #22012802 and Accounts Payable Vouchers #42434 – #42486 in the amount of \$188,978.00. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

EXECUTIVE SESSION

Commissioner McCall adjourned the regular meeting into Executive Session at 5:35 p.m. to evaluate the performance of an employee per RCW 42.30.110(1)(g). Commissioner McCall stated that the Board would be in Executive Session for 15 minutes.

Commissioner McCall called the regular meeting back to order at 5:50 p.m.

NEW BUSINESS

Resolution 22-498 – Setting the General Manager’s Salary

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to adopt Resolution 22-498 setting the General Manager’s salary effective January 1, 2022. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Delinquent Accounts and Collections Update – Accounts over 60 days past due is at \$46,000. Past due accounts are back to pre-COVID levels. Community Action Partnership (CAP) has not released their allotted funding to the PUD. Three customers, who made payment plans, have paid their balances in full.

Operations Activity – Allied Trenchless completed work on the repair and lining on the Clarkston Heights Reservoirs drain line on Wednesday, January 5. The void discovered in the pipe last year was much larger than expected. The void was repaired along with the grinding of joints and other obstructions. The lining was installed and blown up and then ultraviolet light was used to cure the lining in place creating a hardened pipe. The fuel tank was delivered on Wednesday, December 29 and set on the concrete platform. The next phase of the project is the electrical work. The final phase will be setting up of the cardlock system and filling the split-fuel tank with diesel and regular unleaded.

Development Activity – The Justice Center development plans, for the next phase of the project, have been received and the water and sewer extensions were reviewed with comments and questions sent to the County’s engineer. The County will be going to bid soon for the installation of the infrastructure to support the Justice Center. Commissioner McCall, Craig Riehle, Director of Operations, Bob Wimer, Operations Foreman and the manager met with County Commissioner Chuck Whitman today to discuss extension of the water line from Evans Road and the need for a utility easement for the water main. The County will be extending a 10-inch water main from the PUDs 12-inch line on Evans Road. The line will terminate near the entrance to the Justice Center on 6th Avenue and the goal is to provide a redundant feed to the Justice Center and Turning Pointe Business Park from the line that terminates near the intersection of 27th Street and 6th Avenue to the new water main installed by the County. Commissioner Whitman agreed with the plan and will develop an easement for the water line.

2022 Capital Improvement Projects – The Libby Street Main Replacement Project will be advertised for bid on Friday, January 14. The project will include replacement of 3,250 feet of steel main between 6th and 13th Streets with PVC pipe and connecting intersecting mains. Customer service lines were replaced in 2019 and will only need to be tied-over to the new main. The project cost estimate is \$192 per foot or \$625,000. Bids are due Tuesday February 15 and will be presented to the Board at the regular meeting on February 22. A mandatory pre-bid meeting is scheduled for Tuesday, February 1.

COMMISSIONER’S REPORT

Commissioner Ridge attended a virtual Public Power Council (PPC) meeting on Thursday, January 6, 2022. She reported that PPC meetings will continue virtually through April with planned in-person meetings beginning in May. Discussion focused on Congress and the mid-term election cycle. Issues with the value of power generation at the Willamette Dam between the US Army Corps of Engineers and the Bonneville Power Administration (BPA) were discussed. PPC is developing a Post 2028 concept paper for guidance regarding BPA rates methodology. Former BPA Administrator and recently retired Chelan PUD General Manager, Steve Wright, was invited to share his perspectives on managing a public utility and a federal agency. Other issues discussed were fish and wildlife, BPA’s financial plan, resource adequacy, new energy market resolutions and the 2021 Northwest Power Plan.

Commissioner McCall and Ridge will be attending Washington PUD Association meetings virtually January 12-14.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:25 p.m.