

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
December 28, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 10:00 a.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.  
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ROLL CALL: PRESENT Commissioners: Greg McCall and Don Nuxoll. Judy Ridge by phone.  
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the December 14, 2021 Regular Meeting and payment of Electronic Payroll Vouchers #6202EFT – #6218EFT in the amount of \$47,844.26 and Electronic Accounts Payable Vouchers #21122001, #21122002, #21122003 and #21122801 and Accounts Payable Vouchers #42408 – #42433 in the amount of \$124,189.22. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER’S REPORT

Delinquent Accounts and Collections Update – Accounts over 60 days past due is at \$46,700, an increase of \$2,200. The Community Action Partnership (CAP) has not released their state allotted funding to the PUD for the 29 customers, representing \$12,100 who received approval for funding. The CrossPoint Alliance Church, in Lewiston, approved a PUD application for \$1,000 in funding for their Love the Valley grant program. This amount, combined with \$315.00 in donations, was spread across multiple customers who had entered into repayment agreements for outstanding balances due to COVID.

Operations Activity – Allied Trenchless delayed work on the repair and lining of the Clarkston Heights Reservoirs drain line to the week of January 3, 2022.

Development Activity – The Asotin County Prosecutor determined that the access easement to the proposed Grandview Ridge 6-lot subdivision is a valid public right-of-way. A detailed water line plan has not been submitted to the PUD for review. Staff met with the engineer for the proposed Bennett Hill 31-lot subdivision to receive and review an updated water and sewer system extension plan. In addition to the subdivision, the engineer discussed the 12-lot rental housing on Dustan Loop, directly across from the new multi-family residential development and the storage units that are a part of the Bennett Hill development. An application to Asotin County for Phase 2 of the Appleside Townhomes will be provided by the developer in early January 2022. A proposed 12-lot development is being proposed on property located at the end of Chukar Lane. Staff met with the landowner’s engineer on Thursday, December 16 to discuss extending the water main in order to provide service to the development. Staff is working with the County’s consulting engineer on the development of the land and the installation of sewer for the approved Justice Center. Earthwork and sewer installation bids are due in early January.

2022 Capital Improvement Projects – The bid packet for the Libby Street Main Replacement Project will be finalized and the project advertised in early January 2022. The project will include replacement of 3,250 feet of steel main between 6<sup>th</sup> and 13<sup>th</sup> Streets. Customer service lines were replaced in 2019 and will only need to be tied-over to the new main. The engineer’s project cost estimate is \$300 per foot or \$975,000. A reasonable, more affordable cost would be \$200 per foot or \$650,000.

Financial Report – Revenue to date is \$7.46 million and expenses and reserve designation is \$7.15 million.

#### COMMISSIONER’S REPORT

Commissioner Ridge will attend a virtual Public Power Council meeting on Thursday, January 6, 2022.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 10:15 a.m.