

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
October 26, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Don Nuxoll and Judy Ridge. Greg McCall by phone.
Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the October 12, 2021 Regular Meeting and payment of Electronic Payroll Vouchers #6134EFT – #6150EFT in the amount of \$38,582.45 and Electronic Accounts Payable Vouchers #21102001, #21102002 and #21102003 and Accounts Payable Vouchers #42231 – #42261 in the amount of \$129,608.32. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Award Bid – Clarkston Heights Reservoirs Drain Line Replacement Project

The manager stated that there have been several leaks in the Clarkston Heights Reservoirs drain line. One leak has been temporarily repaired by the operations crew and another leak, needing repair, has caused some damage to a customer’s block wall where the drain line extends through. A video survey of the drain line was conducted and revealed several problem areas including a large gap in a bottom portion of the drain line where customer property damage is occurring. The 16-inch thin-walled steel drain line was installed in 1959 when the first of the two reservoirs was originally constructed.

The manager stated that he and staff reviewed several options for repair and/or replacement. One option for repair, that would provide long-term benefit without significant demolition of land and property, was a trenchless option. The option is called Cured-in-Place Pipe (CIPP) and is a trenchless rehabilitation method used to repair existing pipelines. It is a jointless, seamless pipe lining within an existing pipe. The process of CIPP involves inserting and running a UV cured fiberglass reinforced liner into a preexisting pipe. Resin within the liner is then exposed to a curing element to make it attach to the inner walls of the pipe. Once fully cured, the hardened lining now acts as a new pipeline.

A Request for Quotes was sent to five (5) contractors on the Small Works Roster. Contractors had the option of using the CIPP process, replace the pipe and/or provide alternative methods. Four of the contractors contacted declined to bid on the project. One contractor, Allied Trenchless of Chelan, Washington, submitted a bid for \$85,000. After discussion, the manager recommended awarding the bid for the Heights Reservoirs Drain Line Repair Project to Allied Trenchless.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to award the bid for the Clarkston Heights Reservoirs Drain Line Repair Project to Allied Trenchless in the amount of \$85,000.00. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – The operations crew continues to hydro flush sewer lines and perform system maintenance. Staff has begun a project to inventory every service checking for backflow preventors.

Capital Improvement Projects – Work on designing a booster pump system for River's Bend Reservoir is near completion. The design will be reviewed by PUD engineers to ensure proper operation.

Development Activity – Paving on the 4th Avenue Legacy Estates development has been completed. A list of items needing attention were provided to the contractor and most items have been completed to PUD satisfaction. Approval will be provided once the final item is completed. The engineering review and analysis of sewer connection for the proposed jail should be completed by the end of the week.

Delinquent Accounts and Collections Update – Accounts over 60 days past due is at \$58,750. Cycles 1-3 in the Heights is \$13,765 of this amount and Cycles 4-6 is \$44,985 or 76% of the total. One customer accounts for approximately 35% of the Cycles 4-6 total. 231 door tags, for cycles 4-6, were generated yesterday and distributed today. A bottleneck in the process has occurred; the Community Action Partnership is waiting for funding from the state Low-Income Household Water Assistance Program.

Administrative Activity – Staff met with the Coleman Oil Company to initiate the manufacture of an above ground 3,000-gallon split compartment fuel tank and to review the proposed location near the PUD operations facilities. The site was approved by Coleman and will be reviewed this Friday by the Asotin County Fire Marshall. The US Army Corps easement documents for the Bridge Street Lift Station and sewer interceptor line were received last week. The documents have been executed and payment for the easement has been made. The term of easement is through December 31, 2034.

COMMISSIONER'S REPORT

Commissioner McCall will attend a virtual Energy Northwest meeting on Thursday, October 28.

Commissioner Ridge will attend a virtual Public Power Council meeting on Thursday, November 4.

Commissioner Nuxoll will attend a virtual Public Utility Risk Management System meeting Wednesday and Thursday, November 3-4.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.