

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
August 24, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the August 11, 2021 Regular Meeting and payment Electronic Payroll Vouchers #6050EFT – #6066EFT in the amount of \$37,978.47 and Electronic Accounts Payable Vouchers #21080901, #21080902, #21082001, #21082002 and #21082003 and Accounts Payable Vouchers #42071 – #42095 in the amount of \$99,011.39. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

2020 Census and Commissioner Redistricting – Proposed Commissioner District Boundaries

The manager reported that the 2020 Census database was published Thursday, August 12 and redistricting of Asotin PUD Commissioner Districts began immediately. Due to a Spring 2022 filing, redistricting is required to be completed on or before December 31, 2021. Sammamish Data Systems was engaged to conduct the redistricting process and they have completed two stages of a three-stage process. Stage 1 of the process took the Census data and identified the population base in each of the three current Districts. There was a 5.68% deviation in population between each District. An equal distribution of population is required in each District or a deviation of less than 1%. After discussion of the information with Sammamish, they moved to Stage 2 of the process to realign the Commissioner District population to sub 1%. The Stage 2 process was completed yesterday.

The manager presented maps and documents showing the plan for the proposed realigned Districts. Districts now have a less than 00.5% population deviation. There are four split precincts and most notable in the maps are the population splits for two of the precincts. Sammamish stated that this should be simple splits for the County Auditor to adjust those impacted voters with minimal work. The County would prefer no split precincts but it would not adhere to RCW 29A.76.010 “(a) Each...commissioner district shall be as nearly equal in population as possible to each and every other...”. Sammamish is seeking approval to move to the final stage of the process, Stage 3, where they will develop the legal descriptions of the new Commissioner District boundaries in a “Meets and Bounds” format. The final stages of the process are a public hearing on the redistricting plan followed by adoption of the plan.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the proposed redistricting plan and authorize proceeding to the next stage of the redistricting process. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – The pipe lining company has not provided a cost estimate for repair of the Clarkston Heights Reservoirs drain line. A quote has been requested for the small section that needs repair and a quote for lining the 400 feet of steel line from the PVC pipe to where the line daylights.

Development Activity – The sewer main installation on 4th Avenue for the Legacy Estates Development has been completed and the road has been paved. The water main was tapped on the 12-inch line on 4th Avenue and stubbed into the property. Installation of the water main within the development has begun. The County has selected the 6th Avenue site to build the new jail. The engineering firm working with the county on the Jail/Justice Center inquired about sewer capacity and water availability. A flow analysis will be required to ensure adequate sewer capacity. This analysis will consider full build-out of Turning Pointe, the future landfill site and the future jail site. Water service is available on Evans Road.

Capital Improvement Projects – Operations staff have completed the installation of 300 feet of 6-inch PVC water line on Charene Drive. A 4-inch steel line is being replaced and will result in the abandonment of 200 feet of steel main, elimination a dead-end water main and the removal of a flusher. The AMR Replacement Program began this month and 450 MXU's and lids have been installed.

Delinquent Accounts and Collections Update – The total dollar amount of accounts currently past due is \$95,000. Accounts that are over 120 days past due are at \$37,000. 93 door tags for cycles 1-3 were generated August 9th and 33 payments were received. 209 door tags for billing cycles 4-6 were generated yesterday and will be distributed this week. Future shut-offs for non-payment was discussed.

COMMISSIONER'S REPORT

Commissioner Ridge will be attending a virtual Public Power Council meeting on September 2, 2021.

Commissioner Ridge will be attending the Northwest Public Power Association Annual Conference in Kennewick, Washington on September 7-9, 2021.

PUBLIC COMMENT

A customer inquired about the PUDs preparedness for providing water to customers in the event of a power outage. Detail was provided on the water and wastewater systems emergency backup generators.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:20 p.m.