

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
July 13, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 22, 2021 Regular Meeting and payment of Payroll Vouchers #2068 – #2070 and Electronic Payroll Vouchers #5999EFT – #6015EFT in the amount of \$42,923.55 and Electronic Accounts Payable Vouchers #21070101, #21070201, #21070202, #21071501, #21072301, #21072302 and #21072601 and Accounts Payable Vouchers #41910 – #41979 in the amount of \$278,462.60. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Valleyview Drive Property Sale

The manager reported that the sale of the property closed on Monday, July 12.

NEW BUSINESS

There were no items presented under New Business.

MANAGER'S REPORT

Operations Activity – the manager reported that on Tuesday, July 6, the PUD electrician and staff from Western States Equipment were able to get the backup generator and new motor starter to operate Well No. 7. Previously, the generator manufacturer suggested adjustments to the stability module of the generator's regulator but they discovered, in the generator's manual, that the gain had to be adjusted in the regulator along with the stability module. The electrician also adjusted the parameters in the motor starter. Both adjustments created a successful startup and sustained operation of the Well 7 motor. Staff is discussing the replacement of the generator's digital voltage regulator to the most current model. A video inspection of the drain line from the Clarkston Heights Reservoir has been scheduled. The line has deteriorated and has been repaired in a couple of locations. The work is being done by a company that lines pipes with concrete. Due to its location on private property, this would be a preferred alternative. On June 25th, the Pathologists Regional Laboratory announced temporary suspension of the processing of routine Coliform Bacteria sample testing due to staff shortages. Routine samples are being taken to Anatek Labs in Moscow. Path Lab staff did not know when the suspension will be lifted.

Development Activity – the manager reported that work on the Legacy Estates Development on 4th Avenue has not commenced. The execution of a Developer Agreement is pending. A meeting with the engineer for the Bennett Hill Subdivision on Dustin Loop was held on Thursday, June 24. Looping of the water main from Allen Drive was discussed. Final design is forth coming. Extending sewer to the subdivision may provide an opportunity for sewer connection for homes on Allen Drive and beyond.

Capital Improvement Projects – the manager reported that the operations crew completed the water main installation project on Van Arsdol Street between Chestnut and Libby Streets and on Birch Street from Van Arsdol to 15th Street on June 29. A satisfactory water sample was obtained and customer service lines are currently being connected to the main and will be completed next week. Paving will follow.

Delinquent Accounts and Collections Update – the manager reported that the governor extended the disconnect for nonpayment moratorium through September 30, 2021. It is the final extension. Due to the 18-month moratorium, the PUD will lose approximately \$150,000 in revenue. The total dollar amount of accounts currently past due is \$90,000. Accounts that are over 120 days past due are at \$35,000. 170 door tags for billing cycles 4-6 were generated June 22 and 72 payments were received. 82 door tags for cycles 1-3 were generated yesterday and will be distributed this week. \$5,089.17 has been received from the Community Action Partnership for 16 customers who contacted them.

Administrative Activity – the manager reported that the US Army Corp of Engineers (USACE) has completed their appraisal for the lease of the land where the Bridge Street Lift Station is located. The term of the lease is for 25 years from January 1, 2010 to December 31, 2034. The annual lease amount is \$1,348 or \$33,700. They have requested a lumpsum payment. In lieu of a payment to the USACE, an in-kind project for the local office can be completed with payment made directly to a contractor. They are waiting to hear from the local office about a project. The amount paid for the process was \$18,500.

COMMISSIONER'S REPORT

Commissioner McCall joined a virtual Washington PUD Association (WPUDA) Water Committee meeting on Thursday, June 24. He reported that the Washington State Department of Commerce discussed the allocation \$19.8 million in funds for the Low-Income Household Water Assistance Program to help with utility arrearages. The 2021 Strategic Water Program Action Plan was discussed and updated. A review of the 2021 legislative session was provided along with an update on the current drought situation. Water is less than 75% of normal. The Public Works Board is currently seeking six new members. Water System Plans were discussed along with the need to actively utilize water rights.

Commissioners McCall and Ridge will be attending in-person WPUDA Board of Directors meetings in Skamania, Washington on July 14-16.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:15 p.m.