

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
June 22, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way, Clarkston, Washington.
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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 8, 2021 Regular Meeting and payment of Electronic Payroll Vouchers #5982EFT – #5998EFT in the amount of \$38,902.96 and Electronic Accounts Payable Vouchers #21060802, #21061801 and #21061803 and Accounts Payable Vouchers #41880 – #41909 in the amount of \$110,293.07. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Valleyview Drive Property Sale

The manager reported that the closing of the sale of the property is scheduled for July 13, 2021.

NEW BUSINESS

There were no items presented under New Business.

MANAGER’S REPORT

Operations Activity – the manager reported that work continues to identify the issue with the generator and new motor starter operating Well 7. The electrical engineer believes that the issue is harmonics which is a distortion in the current that may be causing the generator to act erratically. A Scope of Work has been requested from the electrical engineer for a study to identify the issue which may include a recommendation for the purchase and installation of harmonic mitigation equipment. Water production is 190 million gallons higher than last year through June 21. Staff was made aware of a sodium hypochlorite (chlorine) shortage last week due to an electrical issue at a Washington State chlorine manufacturer. The shortage is estimated last approximately 2 months. A local vendor has set aside as much chlorine as they can for us and will set aside more in two weeks when the next delivery arrives. Due to the shortage, Wells No. 2 and No. 5, which use bulk chlorine have been idled. Wells No. 1, 3, 6 and 7 generate chlorine onsite. Together these wells produce 13,800 gpm or 19.8 million gallons per day which is adequate to meet demand. The City of Asotin and Port of Wilma, which use bulk chlorine, should be good for several weeks based on current supply because of a recent delivery. Chlorine barrels from Well No. 5 and No. 2, can be transferred to the City and Port if needed. The Bonneville Power Administration is providing energy efficiency funds in the amount of \$5,838 for Quail Ridge Golf Course’s recent upgrade to variable frequency drive motors at their pond pumps. The PUD will receive the funds and Quail Ridge will be paid directly by the PUD.

Development Activity – the manager reported that work on the 29-lot Legacy Estates Development on 4th Avenue is scheduled to begin the first week of July. A meeting with the engineer for the Mitch Dimke’s 31-lot Bennett Hill Subdivision, on Dustin Loop, is scheduled for Thursday, June 24.

Capital Improvement Projects – the manager reported that the operations crew completed the tie-over of customer services lines to the new water main on Webster Street between Chestnut and Libby Streets. Paving of the street is scheduled for June 30 and July 1. The Crew started on a new water main installation project yesterday on Van Arsdol Street between Chestnut and Libby Streets and on Birch Street from Van Arsdol to 15th Street. The project will replace 1,500 feet of 6-inch steel with PVC pipe main and eliminate a dead-end and will loop all recently installed water mains to provide better flow.

Delinquent Accounts and Collections Update – the manager reported that the total dollar amount of accounts currently past due is \$88,000. Accounts that are over 120 days past due are at \$50,000. 94 door tags for cycles 1-3 were generated June 7 and 37 payments were received. 170 door tags for billing cycles 4-6 were generated today and will be distributed this week. \$4,502.20 has been received from the Community Action Partnership for 12 customers who contacted them.

Administrative Activity – the manager reported that Director of Finance and Administration, Bob Sischo, met yesterday with Chris Kemp, Asotin County Chief Financial Officer, and the Asotin County Commissioners to discuss the PUD funding request for customer arrearages. Director Sischo reported that the County wants to help customers of the PUD to pay off or reduce their arrearages. He stated that, at this point there may be an application process that customers will need to go through to qualify for funding. More guidance on the qualifying use of funds and the required processes for distribution of funds to customers will be provided in July. The County will also be looking to help Community Action Partnership with the process of distributing funds recently provided, which will also aid PUD customers. Director Sischo reported that the County stated they are eligible to receive funding for water and sewer infrastructure projects. They are interested in partnering with the PUD to utilize these funds primarily for sewer projects in areas where there are high septic system failures. Scheduling of a meeting with the County, the Asotin County Health Department and the PUD is currently being pursued.

COMMISSIONER'S REPORT

Commissioner McCall will be joining a virtual Washington PUD Association Water Committee meeting on Thursday, June 24.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:30 p.m.