

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
April 27, 2021

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President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 10:00 a.m. The meeting was held by teleconference in accordance with the Washington State Governor's Proclamation 20-28, dated March 24, 2020, due to the novel Coronavirus (COVID-19) and Proclamation 20-28.15, dated January 19, 2021, extending the original and subsequent Proclamations.

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ROLL CALL: PRESENT Commissioners: Greg McCall, Don Nuxoll and Judy Ridge.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the April 13, 2021 Regular Meeting and payment of Electronic Payroll Vouchers #5914EFT – #5930EFT in the amount of \$37,367.48 and Electronic Accounts Payable Vouchers #21042003, #21042004, #21042005 and #21042302 and Accounts Payable Vouchers #41677 – #41714 in the amount of \$181,425.64. The question was called for on the motion. The motion passed 3-0.

COVID-19 UPDATE

The manager reported that the total dollar amount of accounts currently past due is \$76,300. \$32,000 of the delinquent accounts are over 120 days past due. 105 door tags for billing cycles 1-3 were generated April 7 and 62 payments have been received. 173 door tags for cycles 4-6 were generated last week and distributed Friday, April 23 and yesterday. 23 payments have been received for this cycle.

OLD BUSINESS

Valleyview Drive Property Sale

The manager reported that the Valleyview Drive property was listed for sale on Wednesday, April 14 with a list price of \$275,000. He stated that there has been activity but no offers have been received.

Automated Meter Reading Program

The manager reported that as a part of the Automated Meter Reading Meter Replacement Program, a request for competitive bids for 1,005 MXU compatible meter lids was sent to identified vendors using the Vendor Roster process. Bids were received from three vendors with the highest quote at \$47,669.26 and the lowest at \$41,286.94 from Ferguson Enterprises. The cost per lid is \$41.50.

NEW BUSINESS

There were no items presented under new business.

MANAGER'S REPORT

Capital Improvement Projects – the manager reported that paving on the 14<sup>th</sup> Street main replacement project started yesterday and will be completed today. The operations crew began installation of 1,630 feet of 6-inch PVC water main on Friday, April 16 on Washington Street from Chestnut to Libby Streets and Birch Street from Washington to Webster Streets. Main installation will be completed today.

Operations Activity – the manager reported that the installation of the Well No. 7 motor starter began today and should be completed by tomorrow. The drain line from the Clarkston Heights Reservoir is showing deterioration and staff is looking into options for its improvement or replacement. A utility access easement was secured for access to the Scenic Hills Reservoir. The current utility and access easement goes through private property and has created a number of issues. A new water main will eventually be installed in the easement and the current water main will be abandoned in place.

Development Activity – the manager reported that Craig Riehle, Director of Operations spoke to an engineer regarding the planned 40-unit single family home subdivision of off Dustin Loop and it appears to be moving forward. Staff is working with the engineer to develop a redundant feed from the water main on Allen Drive to the new subdivision. Installation of this line would require PUD participation.

### COMMISSIONER’S REPORT

Commissioners McCall and Ridge attended virtual Washington PUD Association (WPUDA) meetings on April 15-16. Commissioner Ridge reported on several WPUDA supported bills that passed the legislature and have been sent to the governor for signature including PUD retail telecommunications legislation. It was reported that the WPUDA virtual lunch reception for legislators had 40 participants and was considered a success. Commissioner McCall reported on the Water Committee meeting. He discussed our planned automated meter replacement program with the group. PUDs reported on the increasing cost of materials and supplies. Federal and state regulations regarding PFAS was discussed. He reported that new WPUDA officers were elected and that is planning for in-person meetings in July. The Bonneville Power Administration (BPA) reported that snowpack is 85% of normal. BPA discussed fish issues, power issues, the BP-22 rate case and EIM where bidding for 5-minute increments of power load will be conducted. The Public Works Trust Fund is seeking members for the Public Works Board.

Commissioner McCall attended an in-person Energy Northwest (EN) Board meeting on Wednesday, April 21. He reported that at the joint Executive Board and Board of Commissioners meeting, EN staff discussed the upcoming refueling outage in May. 1,300 additional employees and contractors will be onsite for the outage which will include maintenance items. Energy Services reported on being under budget and with high energy production. EN is currently going through union arbitration. The Pacific Northwest National Laboratory gave a presentation regarding their battery storage efficiency project.

Commissioner Ridge will join the virtual Public Power Council meeting Thursday, May 6.

### ADJOURNMENT

There being no further business the meeting was adjourned at 10:40 a.m.