

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
January 12, 2021

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 10:00 a.m. The meeting was held by teleconference in accordance with the Washington State Governor’s Proclamation 20-28, dated March 24, 2020, due to the novel Coronavirus (COVID-19) and Proclamation 20-28.14, dated December 8, 2020, extending the original and subsequent Proclamations.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

ELECTION OF OFFICERS and REPRESENTATIVE ASSIGNMENTS

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to elect Commissioner Greg McCall as President, Commissioner Don Nuxoll as Vice President and Commissioner Judy Ridge as Secretary. The question was called for on the motion. The motion passed 3-0.

The meeting continued with newly elected President Greg McCall presiding.

Commissioners were designated representatives of the following organizations:

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| WPUDA | Commissioner McCall | WPUDA Alternate | Commissioner Ridge |
| Energy Northwest | Commissioner McCall | EN Alternate | Commissioner Nuxoll |
| Public Power Council | Commissioner Ridge | PPC Alternate | Commissioner McCall |
| NWPPA | Commissioner Ridge | NWPPA Alternate | Commissioner McCall |
| PURMS | Commissioner Nuxoll | LCV Chamber | Commissioner McCall |

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to approve the consent agenda approving the minutes of the December 21, 2020 Regular Meeting and payment of Payroll Vouchers #2050 – #2052 and Electronic Payroll Vouchers #5795EFT – #5811EFT in the amount of \$42,451.10 and Electronic Accounts Payable Vouchers #21010401, #21010501, #21010502, #21010503, #21010601, #21011101, #21012201, #21012202 and #21012501 and Accounts Payable Vouchers #41369 – #41427 in the amount of \$297,430.79. The question was called for on the motion. The motion passed 3-0.

COVID-19 UPDATE

The manager reported that by year end, revenue from delinquent account fees and disconnects remained the same as last reported at approximately \$76,000 down as compared to 2019. The total dollar amount of accounts currently past due is approximately \$69,000. This amount is up \$7,000 from the last report. 114 door tags for cycles 1-3 were generated last week and 52 payments were received. The Rate Payer Assistance Proclamation, dated December 8, 2020, prohibits the shut off of customers due to non-payment and the charging of late fees until April 30, 2021 or until the termination of the state of emergency. The Open Public Meetings Act Proclamation is scheduled to expire on January 19, 2021.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 20-488 – Acceptance of Dimke Housing Development Sewer Line

The manager presented Resolution 20-488 and a Bill of Sale and Letter of Transmittal providing for the acceptance of the sewer line and all appurtenances constructed for the Dimke Housing Development located on Dustin Loop. The Resolution and Bill of Sale and Letter of Transmittal provides for the official transfer of the newly constructed sewer line and appurtenances to PUD ownership. Upon approval of the Resolution, a one-year warranty on workmanship will be effective retroactively to October 1, 2020, which is when the final item on the PUD checklist was completed. If any deficiencies are found during this period, the developer will be responsible for correction of those deficiencies.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve Resolution 20-488 accepting the Dimke Housing Development sewer line and appurtenances by a Bill of Sale and Letter of Transmittal. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Operations Activity – the manager reported that the crew has been flushing the sewer system and exercising water system valves. The crew has also been spending time increasing the size of the discharge drain line at Well No. 3 in anticipation of flushing of the well once it is reassembled which should occur by month end. Annual maintenance of well control valves will begin next week.

Developer Activity – the manager presented an approved short plat and proposed plat for a combined 10-lot development located on Marina View Drive just off of Post Lane. He stated that the 2-inch galvanized water line located on Marina View was scheduled for replacement last year but was put on hold after the PUD was approached by a developer of the property. The water line will be replaced with 600 feet of 6-inch PVC pipe with the current services being updated and ten new services stubbed out. The developer has provided an easement through the property in order to loop the line to the water main on 24th Avenue once it is replaced. The developer is currently working on grading the road and should have it completed today. Installation of the water main will begin in the next two weeks. The proposed plat will be submitted to the County this week.

AWIA Planning Start Date – the manager reported that work will begin this week on the PUDs America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment (RRA) and update of the PUD Emergency Response Plan (ERP) with a meeting with our engineers and survey of our facilities. The Act requires community drinking water systems serving more than 3,300 people to conduct an RRA and develop or update their ERP. Both documents must be submitted to and certified by the Environmental Protection Agency (EPA) upon their completion. Based on population served, the PUD must submit an RRA to the EPA for certification by June 30, 2021 and an ERP by December 31, 2021.

COMMISSIONER’S REPORT

Commissioner Ridge attended a virtual Public Power Council (PPC) Meeting on January 7, 2021. She reported that Roger Kline, Northern Wasco PUD, was elected Chairman. John Hairston was announced as the new CEO and Administrator of the Bonneville Power Administration (BPA). He briefly spoke to

to the group about his selection and continued work together on energy issues. PPC stated that they will be keeping a close eye on BPA's BP-22 rate case and will be pushing back against the increasing of energy and transmission rates. PPC staff sought guidance on the Organized Market Philosophies and Principles developed with the Market Development Committee that will serve as the foundation to help PPC assess market opportunities and frame its advocacy. The modernization and the importance of creating a new of the Columbia River Treaty between Canada and the United States was discussed. There is concern about the imbalance of the current Treaty provisions. The group was informed that Douglas PUD went directly to the White House seeking the cancellation of the current Treaty and will continue to do so with the new administration. PPC staff discussed recent amendments to the by-laws and the change that prevents an elected official serving on the PPC Executive Committee after 2022.

Commissioner McCall and Commissioner Ridge will be virtually attending Washington PUD Association meetings on January 13-15.

Commissioner Ridge completed the required Open Public Records Act Training per RCW 42.56.152 and Open Public Meetings Act Training per RCW 42.30.205 for newly elected officials.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:35 a.m.