

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
December 21, 2020

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 10:00 a.m. The meeting was held by teleconference in accordance with the Washington State Governor's Proclamation 20-28, dated March 24, 2020, due to the novel Coronavirus (COVID-19) and Proclamation 20-28.14, dated December 8, 2020, extending the original and subsequent Proclamations.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the December 8, 2020 Regular Meeting and payment of Electronic Payroll Vouchers #5778EFT – #5794EFT in the amount of \$39,910.72 and Electronic Accounts Payable Vouchers #20121801, #20121802, #20122101 and #20122801 and Accounts Payable Vouchers #41347 – #41368 in the amount of \$107,438.65. The question was called for on the motion. The motion passed 3-0.

COVID-19 UPDATE

The manager reported that revenue from delinquent account fees and disconnects is down approximately \$76,000 as compared to last year. The total dollar amount of delinquent accounts currently past due is approximately \$62,000. This amount is down \$27,000 from the last report. 147 door tags for cycles 1-3 were generated December 9th with 54 payments made. Door tags for cycles 4-6 will be generated next week after the Christmas holiday.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 20-487 – Surplus Vehicles and Equipment

The manager presented Resolution 20-487 which provides for the surplus of vehicles and equipment. He stated that the adopted 2021 Budget provides for the purchase of operations trucks and vehicles and operations equipment, which include a mini-excavator and skid steer, using funds that have been set aside in the Equipment Replacement Fund. The equipment and vehicles identified for surplus will be used as trade-ins towards the purchase of new vehicles and equipment or sold to the highest bidder.

A new mini excavator and skid steer have been ordered through Western States Equipment utilizing Sourcewell (formerly known as NJPA), a national firm that competitively bids vehicles and equipment and provides them for purchase by governmental and public entities through local or regional dealerships who have a contract with them. The Vendor Roster was utilized for seeking quotes to purchase the operations crew trucks and manager's vehicle. Quotes were requested from the Ford dealerships in Lewiston and Pullman and from National Auto Fleet Group who has a Sourcewell contract. Bids were received just prior to the meeting and the manager stated that Jess Ford in Pullman provided the lowest cost quotes.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve Resolution 20-487 providing for the surplus of identified vehicles and equipment and allowing for their trade-in for new vehicles and equipment or sale to the highest bidder. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that the crew is currently working on maintenance items, service line repairs and will begin flushing the sewer system and exercising water system valves. They have been spending a fair amount of time in the City of Asotin locating water lines for a fiber project.

COMMISSIONER'S REPORT

Commissioner McCall attended a virtual Lewis Clark Valley Chamber of Commerce meeting with the three Washington District 9 Legislators on Friday, December 18. He reported that Senator Schoesler addressed the current budget. He stated that enough income is coming in to cover expenses but the spending is outpacing that income. In addition, the governor, in his priorities for next year, is seeking to increase capital gains taxes, tax health insurance companies and creating new taxes and increasing other taxes. In addition, the governor wants to dip into the 2023-2025 bonding availability. Representative Schmick spoke about the damage the pandemic restrictions have had on small business. He stated that 4,000 restaurants have closed this year and they are anticipating up to 7,000 closures by April of next year if the restrictions on business activities continues. Representative Dye addressed issues of energy and the governor's climate agenda, increased business and occupation taxes, virtual legislative meetings and a forced equity inclusion agenda that will affect all branches of state government.

Commissioner Ridge will be attending the virtual Public Power Council Meeting on January 7, 2021.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:38 a.m.