

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
February 10, 2020

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.
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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the January 28, 2020 Regular Meeting and payment of Payroll Vouchers #2013 – #2015 and Electronic Payroll Vouchers #5421EFT – #5437EFT in the amount of \$42,337.86 and Electronic Accounts Payable Vouchers #20020301, #20020701, #20020702, #20020703, #20021801 and #20022501 and Accounts Payable Vouchers #40441 – #40501 in the amount of \$207,531.08. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 20-475 – Acceptance of Appleside Townhomes Water and Sewer Lines

The manager presented Resolution 20-475 which provides for the acceptance of the water and sewer lines and associated appurtenances of Phase 1 of the Appleside Townhomes Planned Unit Development. The Resolution approves the Bill of Sale and Letter of transmittal which officially transfers these newly constructed lines and associated appurtenances to PUD ownership for our operation and maintenance. He stated that upon approval of the Bill of Sale and Letter of Transmittal, a one-year warranty on workmanship will be effective retroactively to October 1, 2019, which is when the final item on the PUD checklist was completed. If any deficiencies are found during this period, the developer will be responsible for correction of those deficiencies. The manager stated that approval of the resolution should include authorization for him to execute the document.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve Resolution 20-475 accepting the water and sewer lines and associated appurtenances of Phase 1 of the Appleside Townhomes Planned Unit Development by a Bill of Sale and Letter of Transmittal and authorizing the General Manager to execute the document. The question was called for on the motion. The motion passed 3-0.

MANAGER’S REPORT

Operations Activity – the manager stated that the operations crew is conducting Pressure Reduction Valve (PRV) maintenance, annual reservoir inspection and well, booster station and lift station maintenance. Newer crew members earned their Commercial Driver’s License (CDL) permits and are

working toward full certification. They also earned their flagging certification and confined space, excavation and trenching certifications. Extensive locating is being completed for fiber optic projects. Annual electrical maintenance on well sites is being conducted. The Well No. 6 motor rebuild is complete and the motor will be installed soon. The motor starter is currently being manufactured.

CIP Projects – the manager reported that the 13th and 14th Street Water Main Replacement Projects were advertised for bid on Wednesday, February 5. A mandatory pre-bid meeting is scheduled for Wednesday February 19 with the deadline for receipt of bids on Tuesday, March 3. The project estimate is \$385,000. He stated that to date three (3) contractors have expressed interest in bidding the project. The crew began the service line replacement project on Libby Street today. This project will replace approximately 30 services from 6th Street to 13th Street. Next year, replacement of the water main on Libby will be contracted out while the crew replaces the services from 13th Street to 15th Street.

Development – the manager reported that the final plans for Mitch Dimke’s multi-family residential development on Dustin Loop were provided late last week and are currently under review. Once the review is complete, a Developer Agreement will be executed. Water and sewer crossings were installed by Nuxoll Builders and their contractor for the planned 16-lot development from 6th Avenue to Reservoir Road. PUD staff tapped the water main and inspected water and sewer main installation. Extension of the water and sewer mains will begin once a survey and grading has been completed.

COMMISSIONER’S REPORT

Commissioner Ridge will be attending the Washington PUD Association meetings in Olympia, Washington on February 12-14.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:57 p.m.