

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
October 22, 2019

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the October 8, 2019 Regular Meeting and payment of Payroll Voucher #1998 and Electronic Payroll Vouchers #5300EFT – #5316EFT in the amount of \$38,776.84 and Electronic Accounts Payable Vouchers #19100701, #19100702, #19101801, #19101802 and #191002501 and Accounts Payable Vouchers #40020 – #40050 in the amount of \$116,784.20. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

City of Asotin Water System Management and Operations Agreement

The manager reported that the amended Interlocal Governmental Agreement for PUD management and operation of the City of Asotin’s water system was on the City Council agenda for their meeting on Tuesday, October 15. He contacted Mayor Vikki Bonfield requesting information about their discussion of the Agreement. She was unavailable and he spoke with the City Clerk. She stated that the utility committee had questions about language in the Agreement and asked their staff to check into the matter and report back to them. The nature of the questions was not revealed to the manager. The City Clerk stated that the Agreement will be on the agenda for their meeting on Monday, October 28. The manager also reported that the project with the City for replacement of customer service lines on 2nd Street, in advance of asphalt replacement next year, is still waiting for a signature from a USDA representative.

NEW BUSINESS

Resolution 19-469 – Thanking Tom West for 33 Years of Service

The manager presented Resolution 19-469 which provides an expression of gratitude to Tom West for his 33 years of excellent and professional service to the utility system; over 32 of which were with the PUD. The manager stated that it has been our practice to adopt resolutions thanking employees who are retiring from the PUD after many years of service. Tom will officially retire on December 31, 2019.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve Resolution 19-469 thanking Tom West for 33 years of excellent and professional service. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that the crew has been conducting flushing, system maintenance and winterizing well houses and lift stations. The tie-in for Well No. 1, as a part of the Chestnut Street water main abandonment project, will be completed by tomorrow and the 1,340 feet of 8-inch steel water main on the north side on Chestnut Street, between 14th and 15th Streets, will be abandoned. The manager reported that work on the 2020 Budget has begun. He discussed the rate structure for next year, reserve fund projections, capital improvement project development and proposed office improvement projects.

COMMISSIONER'S REPORT

Commissioner Ridge will be attending Energy Northwest Board Meetings and the Member Forum on October 30th through November 1st in Richland, Washington.

Commissioner Nuxoll will be attending the Public Utility Risk Management Services (PURMS) annual Board meeting on November 6-7 in Burien, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:05 p.m.