

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 9, 2019

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the March 26, 2019 Regular Meeting and payment of Vouchers #1977 – #1979 and Electronic Vouchers #5083EFT – #5098EFT in the amount of \$37,780.06 and Blanket Transaction Voucher Approval Documents covering Electronic Vouchers #19040501, #19040502, #19041601, #19041901, #19041902 and #19042501 and vouchers #39366 – #39421 in the amount of \$135,731.46. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Cross Connection Control and Backflow Prevention Program

The manager asked the Board if there were any questions regarding the memorandum detailing the process to get the Cross-Connection Control and Backflow Prevention program up to the necessary operating level. The Board stated approval of the plan and understood the time needed to educate customers and bring the program up to a successful level. The manager stated that once the program is fully operational, staff needs to be dedicated to the program to ensure its continued success. He stated that the timing of redefining the meter reading position in the future will coincide with the update of our meters and meter reading system upgrade scheduled for 2024. Commissioner McCall said he would like to see a more noticeable text at the top of the educational flyers stating the requirement for annual backflow device testing. The Commissioners discussed the program and certified testers and directed the manager to contact Clark Public Utilities about their program and if they bid out the testing of devices.

NEW BUSINESS

Department of Ecology E-Cycle Program Billing Insert Request

The manager presented a Department of Ecology E-Cycle Washington Program billing statement insert. Ecology has requested insertion of this program announcement with our monthly billing statements. Ecology will pay for the cost of insertion of the flyer and insertion would be included with our April 12th and our April 28th billing statements.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the insertion of the Department of Ecology E-Cycle Washington Program flyer with monthly billing statements in April. The question was called for on the motion. The motion passed 3-0.

Change the Tuesday, April 23 Commission Meeting Date to Monday, April 22

The manager requested changing the next Commission meeting date from Tuesday, April 23, 2019 to Monday, April 22, 2019 due to commissioner travel to meetings.

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve changing the Tuesday, April 23, 2019 meeting to Monday, April 22, 2019 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

Surplus Property Offer

The manager presented an offer he received in the amount of \$24,000.00 for the surplus Critchfield Booster Station (CBS) property and building. The booster station was built in the early 1960's at the same time the Snake River Pump Station No. 2 was built at the bottom of Critchfield Road and Highway 129. Water from the Snake River Pump Station was boosted by the CBS to the open 22-million-gallon reservoir located in Pomeroy Gulch. In later years, the CBS was used in conjunction with Well No. 6 to boost water to the Clarkston Heights Reservoirs. The CBS became obsolete when Well No. 6 was rehabbed and a new larger motor was installed that could pump directly to the reservoirs.

The manager stated that the four (4) motors, pumps and electrical equipment from the booster, which were rated at 2500 gallons per minute, were sold to a group out of Spokane. The property and building were appraised in June 2012 in the amount of \$47,000.00 and the property was made surplus in July 2012. Bids were advertised but none were received. The manager was then directed to advertise for offers and four (4) offers were received with the highest at \$22,000.00. All offers were rejected by the Board. In September of 2012 an offer of \$35,000.000 was made on the property but the individual did not follow through and acceptance of his offer was rescinded in March 2013.

The manager stated that since that time he has received interest from a couple of individuals but no offers and the property has not been actively listed for sale. Commissioner McCall stated that he feels the property should be relisted for sale to see if additional offers will be presented. The Board did not reject the offer on the CBS and directed the manager to advertise the property and building for sale. They stated that the current offer will be considered along with any other offers submitted before the regular meeting scheduled for Tuesday, May 14, 2019.

MANAGER'S REPORT

Department of Health Sanitary Survey – the manager reported that the Department of Health (DOH) will be on site April 18-19 to conduct Sanitary Surveys on the PUD, City of Asotin and Port of Wilma water systems. Every 5 years DOH inspects these systems to ensure water production and storage facilities meet stringent drinking water standards. Staff has completed pre-Sanitary Surveys on each system in preparation of the visit by DOH.

City of Clarkston Sewer System – the manager reported that the City of Clarkston will be meeting with the union on Thursday, April 11 to inform them of their intentions to contract with the PUD for operation of their Wastewater Treatment Plant and sewer collection system. The proposed PUD assumption of City wastewater staff, as part of the contract operations discussions, required notification of the union and negotiations with them regarding any potential negative impact.

Meeting Minutes

April 9, 2019

Page 3

Operations Activity – the manager reported that the operations crew has been busy installing new services, meter box cleaning, mapping excavation projects, sewer lift station maintenance and inspecting new construction projects. Patching of asphalt has begun.

COMMISSIONER’S REPORT

Commissioner Ridge will be attending the Washington PUD Association meetings on April 17-19 in Olympia, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:12 p.m.