

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
March 12, 2019

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Vice President Greg McCall presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the February 26, 2019 Regular Meeting and the minutes of the February 28, 2019 Special Meeting and payment of the Transaction Vouchers covering Vouchers #1974 – #1976 and Electronic Transaction Vouchers #5051EFT – #5066EFT in the amount of \$36,637.49 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #19030501, #19030502, #19030701, #19030702, #19031101, #19032001 and #19032501 and vouchers #39287 – #39328 in the amount of \$193,518.83. The question was called for on the motion. The motion passed 2-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business

MANAGER’S REPORT

Operations Activity – the manager reported that the crew completed work on insulation and sheeting of the upper and lower shops and moving fittings from the lower shop to the upper shop. The cleaning out of meter boxes began but has been delayed due to significant snowfall. Well maintenance and chlorination system maintenance are currently being conducted.

Personnel – the manager reported that Kent Holland is currently training with Tom West as Serviceman prior to Tom’s retirement. Both Danny Centenari and Shane Caldwell have passed the written knowledge portion of their Commercial Driver’s License (CDL) test and will take the driving portion in a couple months after completing sufficient training. Josh Sheppard is currently in Portland, Oregon completing additional training in Vector Truck operation and maintenance. The Utility Crew Position closed on Monday, March 4 with a total of fourteen (14) applicants. Six (6) candidates were selected for interviews which were conducted on Thursday, March 7 and Friday, March 8. The top 2 were determined yesterday and offers of employment were extended. Both candidates accepted and the top candidate will start June 3rd and the No. 2 candidate will start on October 1st.

City of Clarkston Sewer System – the manager updated the Commissioners regarding activities since the Special Meeting – Board Work Session on Thursday, February 28 to discuss contractually operating the City of Clarkston Wastewater Treatment Plant (WWTP) and sewer collection system. He reported that PUD legal counsel, Steve DiJulio, contacted the City’s attorney, Todd Richardson, that afternoon. He called him to discuss the process, negotiations with the union, the need for a waiver since Foster Pepper has represented both entities and the proposed solar energy project at the WWTP. Mr. Richardson stated that the City and the Union will be meeting to bargain the decision and impacts on Thursday, April 11, 2019. He stated that the City cannot proceed at this time because they have certain obligations to meet before taking any action or having discussions with the PUD until after the date noted. Mr. Richardson did state that he anticipates that after the Union meeting the City will want to move expeditiously.

Mr. Richardson has advised the Mayor of potential conflict of interest and she has consulted with City staff and they were are all in agreement that it would be in the City's best interest to seek a joint engagement agreement. Mr. Richardson stated that the City believes that such an agreement will allow both the City and PUD to minimize costs and to take advantage of the experience offered by Foster Pepper. Mr. Richardson stated that the City has a contract with Apollo Solutions for the construction of a solar array at the WWTP. He stated that, pursuant to the contract, the City has applied for a grant from the Department of Commerce. If the grant is not awarded to the City, then there will be no issue. If, however, the grant is awarded, then there are a number of things that must be considered and decisions made. If the City is awarded the grant and they back out of the project they will owe Apollo \$38,000.

The manager stated that he has not heard form Mr. DiJulio since this report on Tuesday, March 5. The language of the franchise agreement with the City is currently under review by counsel.

#### COMMISSIONER’S REPORT

Commissioner Nuxoll will be attending the Public Utility Risk Management System (PURMS) meetings with Director of Finance and Administration, Bob Sischo, in Burien, Washington on March 20, 2019.

Commissioner McCall will join Washington PUD Association meetings via conference call on March 14-15. He reported that he will not be in attendance at the next regular meeting on Tuesday, March 26.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 5:55 p.m.