

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
January 8, 2019

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

Staff: Tim Simpson and Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the December 31, 2018 Regular Meeting and payment of the Transaction Vouchers covering Vouchers #1967 – #1969 and Electronic Transaction Vouchers #4987EFT – #5002EFT in the amount of \$39,102.14 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #116 – #121 and vouchers #39118 – #39160 in the amount of \$170,526.58. The question was called for on the motion. The motion passed 3-0.

ELECTION OF OFFICERS and REPRESENTATIVE ASSIGNMENTS

**MOTION** by Commissioner Don Nuxoll and seconded by Commissioner Judy Ridge to elect Commissioner Judy Ridge as President, Commissioner Greg McCall as Vice-President and Commissioner Don Nuxoll as Secretary. The question was called for on the motion. The motion passed 3-0.

The meeting continued with newly elected President Judy Ridge presiding.

Commissioners were designated representatives of the following organizations:

WPUDA	Commissioner McCall	WPUDA Alternate	Commissioner Ridge
Energy Northwest	Commissioner Ridge	Public Power Council	Commissioner Ridge
NWPPA	Commissioner Ridge	NWPPA Alternate	Commissioner McCall
PURMS	Commissioner Nuxoll	Chamber of Commerce	Commissioner McCall

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, January 22, 2019 Commission Meeting Date

The manager requested changing the next Commission meeting date from Tuesday, January 22, 2019 to Tuesday, January 29, 2019 due to commissioner travel to meetings.

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve changing the January 22, 2019 to Tuesday, January 29, 2019 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

#### MANAGER'S REPORT

Operations Activity – the manager reported that the crew has been performing various maintenance projects on wells, booster pump stations, pressure reduction valves, sewer lift stations and hydrants. The crew installed 4-inch meter at new Best Western Hotel and a fire hydrant across the street from the hotel per City of Clarkston requirements. Annual STEP System inspection was completed and valve exercising is ongoing. The Vactor Truck was used in the City of Asotin assisting with a sewer issue.

Appleside Development – the Director of Operations, Operations Foreman and the manager met with Dan Yonge to discuss details of a planned 41-unit townhome development at 6<sup>th</sup> Avenue and Appleside Boulevard. Mr. Yonge provided a preliminary plan and sewer and water service was discussed. The Plan is going before the Asotin County Planning Commission on Tuesday, January 15<sup>th</sup> for their review.

2017 Audit Exit Conference – the manager reported that he, Commissioner Nuxoll and Treasurer Bob Sischo met with Molly Mors and Jonna Davis from the State Auditor's Office on Monday, January 7, 2019 for an Audit Exit Conference. This is the PUDs 31<sup>st</sup> consecutive clean audit.

#### COMMISSIONER'S REPORT

Commissioner Ridge attended the Public Power Council Annual Meeting on December 12-13, 2018 in Portland, Oregon. She reported on a panel discussing utilities working together on common issues.

Commissioner Ridge will be attending the Energy Northwest Board Meetings on January 23-25, 2019 in Richland, Washington.

Commissioners McCall and Nuxoll completed the required Open Public Records Act Training per RCW 42.56.152 and Open Public Meetings Act Training per RCW 42.30.205 for newly elected officials.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 5:58 p.m.