

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
February 26, 2019

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Greg McCall and Don Nuxoll.

Staff: Tim Simpson and Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the February 12, 2019 Regular Meeting and payment of the Transaction Vouchers covering Electronic Transaction Vouchers #5035EFT – #5050EFT in the amount of \$37,729.12 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #19020201, #19021101, #19022001 and #19022002 and vouchers #39244 – #39286 in the amount of \$75,820.05. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Set Board Work Session Date

The manager requested a Board of Commissioner Work Session on Thursday, February 28th at 2:00 pm in order to discuss the development of an Intergovernmental Cooperation Agreement with the City of Clarkston for the PUD's management and operation of their Wastewater Treatment Plant and wastewater collection system. He provided a draft outline of the items that will be included in the Agreement. The manager stated that he spoke with legal counsel Joe Brogan about development of the Agreement. Mr. Brogan recommended that long-time Foster Pepper attorney Steve DiJulio to be the lead on development of the Agreement because of his experience developing many very similar intergovernmental agreements. Mr. Brogan stated that his role would be as support to Mr. DiJulio as the Agreement takes shape. Mr. DiJulio and Mr. Brogan will join the Work Session via conference call.

MOTION by Commissioner Don Nuxoll and seconded by Commissioner Greg McCall to approve a Special Meeting – Board Work Session for Thursday, February 28, 2019 beginning at 2:00 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that the crew has been working on insulation and sheeting of the upper and lower shops, moving fittings from the lower shop to the upper shop, cleaning out meter boxes and control valve rebuilds with NW Hydro Tech at Wells 1, 2 ,3, 5 and 7.

Appleside Development –the manager reported that minor changes requested on the detailed plan and specifications for the 41-unit townhome development at 6th Avenue and Appleside Boulevard have been completed. Developer Dan Yonge has signed a Developer Agreement and stated that they are planning to begin construction in March, weather permitting. The manager stated that Mr. Yonge will pay the full cost of sewer connection fees but the water service installation fees will be negotiated based upon the fact that as the developer he will be installing the service lines from the water main to the property line and paying for all labor material; All the PUD has to do is install the meter. The Board concurred with the manager negotiated fees associated with the development.

Personnel – the manager reported that the Serviceman position currently held by Tom West, who announced his retirement this year, was posted internally. Three (3) staff members applied and interviews were held yesterday. A decision was made today with Kent Holland being selected for the position. As a part of this decision Robert Gall, who was also capable of filling this position, will be moved into a crew leader position. His continued work with the operations is very valuable to the PUD because of his extensive experience. A Utility Crew Position was advertised on February 17th and 24th and will be again on March 3rd with resume's and applications due on Monday, March 4th. To date we have received 8 new applicants bringin the total to 11 with 3 of them having already been in file. Applicant reviews will begin after the position closes and interviews will be scheduled and conducted.

COMMISSIONER'S REPORT

Commissioner McCall participated in the February 14-15, 2019 Washington PUD Association meetings via conference call. He reported that at the Water Committee meeting the primary topic was the funding of the Public Works Trust Fund and projects PUDs are working on. At the Board meeting, the PUD Legislative Day was discussed. It was stated that in spite of the weather conditions the turnout was good and the outreach was successful. He reported on “going green” trends and the carbon neutral legislation initiated by Governor Inslee. The PUD is supporting the bill with caution to ensure they have a voice in formulating bill language to ensure PUDs are not negatively impacted. The legislation, increasing of limits for PUDs completing their own projects, is still moving as well as the wildland fire bill.

Commissioner Ridge reported that she will not be in attendance at the next regular meeting on Tuesday, March 12, 2019.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:18 p.m.