

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
September 24, 2018

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

Staff: Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the September 11, 2018 Regular Meeting and payment of the Transaction Vouchers covering Electronic Transaction Vouchers #4868EFT – #4884EFT in the amount of \$34,212.85 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #80 – #82 and vouchers #38770 through #38808 in the amount of \$81,111.72. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, October 9, 2018 Regular Commission Meeting to Monday, October 8, 2018

The manager requested changing the next Commission meeting date from Tuesday, October 9, 2018 to Monday, October 8, 2018 due to a scheduled visit by Energy Northwest CEO Brad Sawatzke.

MOTION by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve changing the meeting from Tuesday, October 9, 2018 to Monday, October 8, 2018 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

Set Board Work Session for Tuesday, October 9, 2018

The manager requested a Board Work Session on Tuesday, October 9, 2018 at 4:30 pm. The purpose of the work session is to discuss plans for capital improvement projects in advance of developing the 2019 Budget and to review operations and maintenance planned for the year.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve a Board Work Session for Tuesday, October 9, 2018 beginning at 4:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that the crew continues the replacement of service lines identified as having a potential lead pig tail, which is typically 12 to 18 inches long. To date, 71 of the 159 identified services have been replaced with only 11 lead pigtails having been found. Work on current and planned commercial projects was discussed.

2017 Fiscal Year Audit – the manager reported that the State Auditor was onsite today to start the 2017 Fiscal Year Audit. An Audit Entrance Conference will be held on Monday, October 1, 2018. Commissioner Nuxoll will attend the meeting.

MUNIS Conversion – the manager and Treasurer discussed the state of the process with conversion of our customer information system from EDEN to MUNIS. The go-live for MUNIS is planned for November. Budget billing customers will be reconciled by the end of the month in anticipation of the conversion and then re-established January 1, 2019. Customers who pay by credit card will receive a notice soon that they will have to setup a new payment account as part of the conversion.

COMMISSIONER'S REPORT

Commissioner McCall attended the Washington PUD Association's tour of Franklin PUD's Solar Installation and the Commissioner Education and Roundtable that followed the tour on September 12, 2018 in Pasco, Washington. He reported on the energy conservation and solar projects in use at Franklin PUD at their office and in their parking lot. He stated that at the education roundtable Snohomish PUDs battery energy project was discussed detailing their struggles with the Vanadium battery. The Black Rock water energy storage project was also discussed.

Commissioner Ridge and Commissioner McCall will be attending the Washington PUD Association Water Workshop on September 26-28 in Suquamish, Washington in the Kitsap PUD service territory.

Commissioner Ridge will be attending the Public Power Council meetings October 3-4 in Portland.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.