

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
September 11, 2018

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Greg McCall. Judy Ridge joined by phone.

Staff: Manager Tim Simpson.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the August 28, 2018 Regular Meeting and payment of the Transaction Vouchers covering Vouchers #1952 – #1955 and Electronic Transaction Vouchers #4851EFT – #4867EFT in the amount of \$42,236.95 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #75 – #79 and vouchers #38724 through #38769 in the amount of \$195,615.13. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, September 25, 2018 Commission Meeting to Monday, September 24, 2018

The manager requested changing the next Commission meeting date from Tuesday, September 25, 2018 to Monday, September 24, 2018 due to Commissioner travel to a meeting.

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve changing the meeting from Tuesday, September 25, 2018 to Monday, September 24, 2018 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that the crew completed the service line replacement project for the City of Asotin. Staff has been working with contractors on various commercial projects and installation of a new residential water services. The crew has completed replacement of 68 of the 159 identified potential lead pig tail service lines. 11 lead pigtails have been found to date.

2006 Ford F450 Surplus Bids – the manager reported that no bids were received on the 2006 Ford F450 Truck and Utility Service Body after advertisement. The truck is now being advertised accepting offers on the vehicle. The truck is being advertised throughout the region and online.

Monthly Minimum Charge Senior Discount – the manager reported that per Board direction he contacted the Asotin County Assessor’s Office requesting the number of senior citizens in our service territory that qualify for reduced property taxes. The Assessor reported that 892 households qualify. If the monthly minimum charge was reduced 20% for qualified seniors revenue would be reduced approximately \$2,945 monthly or \$35,340 annually. The manager stated that the discount could be addressed when the 2019 rates, charges and fees are considered when adopting the budget in November.

COMMISSIONER’S REPORT

Commissioner McCall stated he will be attending the Washington PUD Association’s tour of Franklin PUD's Solar Installation and the Commissioner Education and Roundtable that follows the tour on September 12, 2018 in Pasco, Washington.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 p.m.