

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
August 14, 2018

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

Staff: Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the July 23, 2018 Regular Meeting and payment of the Transaction Vouchers covering Vouchers #1948 – #1951 and Electronic Transaction Vouchers #4817EFT – #4833EFT in the amount of \$41,901.75 and Blanket Transaction Voucher Approval Documents covering Electronic Transaction Vouchers #65 – #71 and vouchers #38607 through #38685 in the amount of \$378,692.30. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 18-452 – Surplus 2006 Ford F450 Crew Truck with Knapheide Utility Service Body

The manager presented Resolution 18-452 which provides for the surplus of the 2006 Ford F450 Crew Truck with a Knapheide Utility Service Body. A 2018 Ford F550 cab and chassis was purchased from Joe Hall Ford and fitted it with a Knapheide utility service body supplied and installed by Titan Truck Equipment to replace the 2006 Crew Truck. The new truck was delivered Tuesday, August 7th.

The 2006 truck is a gas engine with a Knapheide utility service body with a compressor and older crane. The truck has approximately 66,150 miles on it. Based on research conducted, the manager recommended setting a minimum bid of \$20,000.00 for the 2006 Crew Truck and Utility Body. The vehicle will be advertised in Lewiston, Clarkston, Moscow, Pullman and Spokane. In addition, local contractors will be contacted seeking their interest in purchasing the vehicle.

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve Resolution 18-452 allowing for the Surplus of the 2006 Ford F450 Crew Truck with a Knapheide Utility Service Body and authorizing the General Manager to sell it for a value not less than \$20,000.00. The question was called for on the motion. The motion passed 3-0.

Resolution 18-453 – Adopting PURMS 2018 Amended Self Insurance Interlocal Agreement

The manager presented Resolution 18-453 which provides for approval of Public Utility Risk Management System (PURMS) Resolution 6-7-18-1, approving the Amended the Self Insurance Fund Interlocal Agreement (ILA) and authorizing Commissioner Nuxoll to execute the Amended ILA as our signing representative. At the Semi-Annual Meeting of the PURMS Board on June 7, 2018, the Board considered and approved PURMS' Resolution No. 6-7-18-1 adopting amendments to the PURMS ILA designed to implement compliance with new Washington Administrative Code regulations applicable to government entity self-insurance programs including the updating of voting standards.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve Resolution 18-453 adopting PURMS Resolution 6-7-18-1 amending the Self Insurance Fund Interlocal Agreement. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Operations Activity – the manager reported that asphalt patching on Adams Street was started on July 31<sup>st</sup> and completed August 1<sup>st</sup>. The crew continues to work on the lead service line replacement program. To date 59 services have been replaced and 10 lead pigtailed have been removed. The manager provided the costs of projects completed in 2018. All projects have been completed under budget.

City of Asotin – the manager reported that starting Thursday, August 16<sup>th</sup>, the crew will begin a service line replacement project for the City of Asotin. The City will be paying for the labor, material and equipment for the project. In preparation the resurfacing of the City's 4<sup>th</sup> Street from Harding Street to the Snake River Road they requested our assistance in replacing 28 customer service lines.

Sewer Lateral Failure – The manager reported that the cost of repair on a sewer lateral at 2633 20<sup>th</sup> was \$14,022. The cost prior to repair was \$4,568 and the cost of repair was \$9,454. The bid received for the work was \$46,000. Adding the cost expended prior to repair would have put the total cost over \$50,000. Using an excavator secured from the County, utilizing our own staff, Vactor truck and working with the help of Roto-Rooter drastically reduced the cost of repair. The manager stated that Operations Foreman Bob Wimer has been commended for finding a cost effective solution to the repair.

Chestnut Street Water Main Project – the manager stated that the house just west of Well No. 1 at 1405 Chestnut Street was tied over to the 14-inch water main coming off of Well No. 1 on Tuesday, July 31<sup>st</sup>. On the existing 8-inch line the service line pressure while Well No. 1 was in operation was 98 psi and the chlorine residual was .30 ppm. On the 14-inch line the current service line psi is 98 psi and the chlorine residual is .26 ppm. This test was being conducted to determine if there are any issues of service and water quality before proceeding further with abandonment of the steel main on the north side of Chestnut Street from 14<sup>th</sup> to 15<sup>th</sup> Streets. We have not received a call from the customer regarding the service pressure or chlorine residual. The manager stated that with this information we will proceed with abandonment of the 8-inch steel main and tie the remaining customers over to the 14-inch main.

2017 Audit – the manager reported that the State Auditor's Office contact he PUD and stated that they will be conducting the annual 2017 financial and accountability audit beginning after Labor Day.

### COMMISSIONER'S REPORT

Commissioner Ridge attended the Energy Northwest (EN) meetings on July 25-26 in Richland, Washington. She reported that the meeting focused on policy review and refinancing by EN of BPA debt. BPA requested that the refinancing amount increase from \$1.6 billion to \$3.5 billion with \$300 million refinanced annually. Questions arose regarding "support" versus "approval" of the process that would take place at a later date. She reported on the cost of power for each EN generating resource.

Commissioner Ridge attended the Public Power Council meetings August 1-2 in Portland, Oregon. She reported that part of the focus of the meeting was the EN refinancing request by BPA. BPA Fish and Wildlife Program cost cutting was discussed along with the 2020 Open Acts Transmission Tariffs.

Commissioner McCall attended an elected official workshop titled; "Road Map to Washington's Future" on August 13<sup>th</sup> in Pullman, Washington. He reported that the William D. Ruckelshaus Center was provided funding from the State Legislature to conduct a two-year project to develop a vision of Washington's desired future and identify additions, revisions, or clarifications to the state's growth management framework of laws, institutions, and policies needed. They will be conducting meetings with public and elected officials throughout the state to develop the "Road Map". He stated that the meeting was interesting and provided an opportunity to learn more about how the Growth Management Act how it affects Asotin County.

### EXECUTIVE SESSION:

Commissioner Nuxoll adjourned the regular meeting into Executive Session at 6:15 p.m. to receive and evaluate complaints brought against an employee per RCW 42.30.110(1)(f). Commissioner Nuxoll stated the Board would be in Executive Session for 15 minutes.

Commissioner Nuxoll called the regular meeting back to order at 6:40 p.m. He stated that no decisions were made in Executive Session.

### ADJOURNMENT

There being no further business the meeting was adjourned at 6:40 p.m.