

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
May 23, 2017

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the May 8, 2017 Regular Meeting and payment of the Transaction Vouchers covering vouchers #4324EFT through #4340EFT in the amount of \$32,100.51 and Blanket Transaction Voucher Approval Document covering vouchers #37066 through #37118 and Electronic Transaction Vouchers #17051901 and #17051902 in the amount of \$182,290.19. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Resolution 17-437 Supporting the Columbia Generating Station Carbon-Free Energy

The manager presented Resolution 17-437 which provides support for the operation of the Columbia Generating Station (CGS) as a carbon-free source of affordable electricity. Commissioner Ridge asked that this Resolution, developed by Energy Northwest, be considered by our Board of Commissioners. Energy Northwest (ENW) proposed the adoption of the Resolution due to the fact that the Washington State Democratic Party passed a resolution in September 2016, acknowledging the Columbia Generating Station as a “critical part of low-carbon electrical power generation in Washington State and the Pacific Northwest.” ENW was seeking a similar effort within the State Republican Party.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve Resolution 17-437 supporting the operation of the Columbia Generating Station, a carbon-free source of affordable electricity. The question was called for on the motion. The motion passed 3-0.

Award Bid for Asphalt Repair and Replacement of the PUD Office Parking Lot

The manager stated that in April, staff contacted a contractor to provide the PUD an estimate on the annual asphalt sealing of our PUD Office parking lot and restriping of parking stalls. The owner looked at the lot and recommended having an asphalt paving company look at replacing and/or repairing both the entrance and the exit of the parking lot and the middle section as well. Upon review it was determined that the middle section and the exit could be repaired and resurfaced but the entrance road would need to be replaced due to the base failing.

Based on this information, bids were requested from three (3) asphalt contractors on our Small Works Roster. Bids were received from; Poe Asphalt and Paving for \$31,518.41, Herco, Inc. for \$36,144.12 and Morgan Industries for \$54,870.39. The manager stated that all bids include sales tax. A map of the parking lot showing where asphalt repair and replacement will occur was provided. Commissioner McCall asked what the price was of the resealing the remainder of the parking. The manager stated that it will cost \$4,000. The manager stated that Poe Asphalt and Paving is the lowest responsible bidder for repair and replacement of asphalt at the PUD Office parking lot and he recommended approving their bid.

**MOTION** by Commissioner Greg McCall and seconded by Commissioner Judy Ridge to approve the bid from Poe Asphalt and Paving in the amount of \$31,518.41 for the repair and replacement of asphalt on the PUD Office parking lot and authorizing the General Manager to execute a contract with Poe. The question was called for on the motion. The motion passed 3-0.

Change the June Commission Meeting Dates

The manager requested changing the Commission meeting dates from Tuesday, June 13, 2017 to Tuesday, June 6, 2017 and Tuesday, June 27, 2017 to Monday, June 26, 2017 due to commissioners and manager travel to meetings.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve changing the Tuesday, June 13, 2017 meeting to Tuesday, June 6, 2017 and the Tuesday, June 27, 2017 meeting to Monday, June 26, 2017 starting at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Capital Improvement Projects – the operations crew has completed the installation of 2,700 feet 8-inch PVC pipe which replaces the steel water main on the 8<sup>th</sup> Street starting at Fair Street running south to Diagonal Street. The crew will begin rebuilding and changing over the 70 customer service lines to the new water main once it passes the water quality testing that will be conducted.

Annual Accountability and Financial Audit – the annual accountability and financial audit for the year 2016, conducted by the State Auditor’s Office (SAO), officially began today. SAO staff will be onsite on Thursday, May 25<sup>th</sup>. An Audit Entrance Conference will be conducted soon. Commissioner Nuxoll will come Thursday to conduct a Risk Assessment with the SAO. Commissioner McCall will be available next week for an Audit Entrance Conference.

Poplar Street Sewer Main Break – a customer located at 1348 Poplar Street called on May 9th stating that their sewer was backing up. Staff instructed them to contact Roto Rooter. Roto Rooter soon found out that the problem was coming from our line near 1370 Poplar Street. The depth of the sewer main at that point is 18 feet deep. Staff contacted the City of Clarkston to utilize their Vactor Truck. Clarkston was on their way but in route had to go take care of their own system. Investigation determined that contractor Lew Mangum had recently installed a new sewer tap at 1370 Poplar but during construction he broke the sewer main and it finally had collapsed causing the back up at 1348 Poplar. Mr. Mangum was contacted and he stated that he would repair the line but was unavailable for two days. The issue was an emergency and needed immediate repair. Mr. Mangum stated that he would pay for the repair. Roto Rooter repaired the main by the next morning. Utilizing Roto Rooter, other contractors and rental equipment along PUD staff time the total cost of the repair was nearly \$24,000.00. The manager provided pictures of the break and repair. The recovered broken section clearly shows where a track hoe bucket hit and broke the sewer main.

Commissioner Nuxoll stated that it might be time to look at purchasing our own vactor truck so we can respond to these emergencies in a timely manner and use it for regular maintenance on our system. Costs of the vehicle were discussed along with mutually sharing the costs of a vehicle with the City of Clarkston. The manager stated he would research the cost of the vactor truck and review our expenses using the City’s truck.

PUD History – the manager shared with the Board a 1966 flyer distributed by the Washington Water Power Company prior to the September 20, 1966 election seeking the formation of an Asotin County Public Utility District (PUD). He stated at the time, this was the fourth attempt to form a PUD. PUDs were authorized by the initiative No.1 in 1931 and set into the Revised Code of Washington under Title 54 which provides the authority for the formation and operation of PUDs. He stated there were six (6) attempts at forming the Asotin County PUD; 1940, 1950, 1960, 1966, 1980 and November 1984. The sixth attempt came after the water system was sold to General Water in 1983.

#### COMMISSIONER’S REPORT

Commissioner Ridge attended Energy Northwest (ENW) meetings April 24-26 in Richland. She reported that ENW has received two (2) more anonymous employee letters regarding management of ENW. She stated that she was the chair of the ad hoc committee tasked with selecting the chair of the Executive Board (EB). Sid Morrison was recommended for reappointment by the committee to chair the EB. Strategic Planning was a focus of the meeting as well as discussion regarding electric vehicles.

Commissioner Ridge attended Public Power Council (PPC) meetings on May 3-4 in Portland. She stated that news just came out that the Federal Government budget, released today, provides for the divesting of the electricity transmission system from the Bonneville Power Administration. PPC and its members are admittedly opposed to this idea. She stated that a panel made up of representatives from the Northwest states reviewed their respective state's legislative sessions.

Commissioner Ridge attended the Northwest Public Power Association Annual (NWPPA) Conference in Sunriver, Oregon on May 7-10. She stated that the conference was good, well-attended and reported that many resolutions were presented by NWPPA that required member review and voting.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:20 p.m.