

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
January 23, 2017

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President Don Nuxoll presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Don Nuxoll, Judy Ridge and Greg McCall.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve the consent agenda approving the minutes of the January 9, 2017 Regular Meeting and payment of the Transaction Vouchers covering vouchers #4188EFT through #4204EFT in the amount of \$30,280.16 and Blanket Transaction Voucher Approval Document covering vouchers #36629 through #36671 and Electronic Transaction Vouchers #17012002 and #17012003 in the amount of \$135,136.02. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, February 14<sup>th</sup> Commission Meeting Date to Monday, February 13<sup>th</sup>

The manager requested changing the next Commission meeting date from Tuesday, February 14, 2017 to Monday, February 13, 2017 for commissioner travel to meetings.

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Greg McCall to approve changing the Tuesday, February 14, 2017 meeting to Monday, February 13, 2017 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

General Counsel Document Review – the manager reported that he provided the PUD resolution document format and support service agreements to General Counsel, Joe Brogan to review. Joe recommended minor amendments to our resolution format and significant update to our service agreement format. The manager stated that he would be discussing with counsel what constitutes a public works projects as opposed to what constitutes conducting general maintenance.

Main Storage Building Remodel – the manager reported that staff began a minor remodel of the main building in the storage units above the office for storage of tools and use for working on equipment. The facility was insulated, sheeted and conditioned.

Water Main Break – the manager reported that a contractor struck a water main during construction of the County's stormwater project on Ridgeview Drive. Water from the damaged main line made its way into the garage of one house and did minor landscaping damage to another resident. Residents in the area were without water for a couple of hours. PUD staff were able to get the water line repaired quickly.

Financial Report – the manager reported that at year-end 2016 revenue came in at approximately \$4.78 million and expenses ended at \$4.84 million. The Operating Fund balance as of December 31, 2016 was \$2.13 million.

#### COMMISSIONER'S REPORT

Commissioner Ridge and Commissioner McCall attended the Washington PUD Association meetings and new commissioner orientation on January 11-13 in Olympia, Washington. Commissioners Ridge and McCall stated that the meetings were good and the orientation provided useful information. Commissioner McCall stated that the information received was very helpful as a new commissioner. He stated that he was amazed at the volume of legislation that the PUD Association has to deal with.

Commissioner Ridge will be attending Energy Northwest meetings on January 24-26 in Olympia, Washington.

Commissioner Ridge will be attending Public Power Council meetings on February 1-2 in Portland, Oregon.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:10 p.m.