

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
November 25, 2008

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT    Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Attorney Scott Broyles and Board Secretary Roberta Tilden.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL:

**MOTION** by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the November 10, 2008 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1173EFT through #1187EFT in the amount of \$21,217.78 and Blanket Transaction Voucher Approval Document covering vouchers #26357 through #26390, and Electronic Transaction Voucher #2008112001, #2008112002, #2008112401, #2008112403, #2008112404, #2008112601 and #20082602 in the amount of \$659,097.69. The question was called for on the motion. Passed 3-0

OLD BUSINESS

Sewer Authority-Meeting with County/Sewer Ordinance Update

The manager reported that there will be a meeting held on December 16 with Asotin County to initiate discussions with the County regarding assumption of their sewer system. The City of Clarkston Public Works Director and a council member of his choice have also been invited to the meeting. Commissioner Nuxoll will represent the Board at the meeting. The manager stated that the next step in the process will be to hire a consultant to provide a condition assessment and feasibility study. As the process progresses one or two public meetings to inform the public and invite input will be held prior to any final decisions.

The County is currently in the process of updating their sewer ordinance. JUB Engineering is assisting them in the process. A committee will be formed to review the draft language of the ordinance. The General Manager and Commissioner Don Nuxoll have been asked by the County Public Works Director to participate in the committee. Attorney Scott Broyles will also review the draft language.

The manager stated that the contract between the County and the City of Clarkston for treatment of the County's wastewater expired on October 31, 2008. This will be an opportunity for the PUD to be involved in shaping the language for the next contract. The manager requested that he be included in on the contract discussions.

## NEW BUSINESS

### Resolution 08-341 – Property Acquisition Authorization

The manager presented Resolution 08-341 which authorizes the purchase of the land and structures on Lot 1 of the Laughery Addition, ACME Storage, 1510 Scenic Way, from Darin and Carol Laughery and authorizes the General Manager to execute all documents related to the purchase of the property. The PUD is purchasing the property through a promissory note from the Laugherys. The term of the loan is 8 years at a 5.5% interest rate with an option to buy out the remaining principal and interest after the 6<sup>th</sup> year of the promissory note. This option provides for the note to be paid off in January 2015. Payments on the promissory note will be semi-annual. The proposed date for closing of the purchase is December 1. Commissioner Nuxoll asked about the zoning changes. The manager stated that he spoke with the County about the issue and they said the zoning change would not be a problem.

**MOTION** by Gary Hicks, seconded by Don Nuxoll approving Resolution 08-341 authorizing the purchase of the land and structures on Lot 1 of the Laughery Addition, located at 1510 Scenic Way from Darin and Carol Laughery and authorizing the General Manager to execute all documents related to the purchase of the property. The question was called for on the motion. Passed 3-0.

### Amendment No. 1 – Department of Ecology Hydro Geological Study Grant

The manager presented Amendment No. 1 to a grant agreement with the Department of Ecology for a Hydro Geological Study. The Amendment increases grant funding in the amount of \$48,420.00 from Ecology for the Hydro Geological Study from a total project cost of \$251,180.00 to \$300,000.00. This is a two-year grant that has an ending date of June 30, 2009. Currently HDR Engineering is working on Phase II of the study. The additional funding will provide for salaries and benefits for our Watershed Planning Director and provide funding for an additional study if deemed necessary.

**MOTION** by Don Nuxoll, seconded by Gary Hicks approving Amendment No. 1 to the Department of Ecology Hydro Geological Study Grant. The question was called for on the motion. Passed 3-0.

Manager's Report

Revenue Bond Debt – There remains only six more payments before retirement of the revenue bond that was used to purchase the water system from General Water Corporation. The final payment will occur on December 1, 2011.

On-line Payment Program – The online payment program currently under development is near completion. A test module and site is currently being reviewed. The goal is to begin utilizing the site in December with a few customers followed by an announcement of the program to customers in January. A demonstration of the on-line payment program will be provided to the commissioners at the December 9<sup>th</sup> meeting.

Well 6 – The motor for Well 6 is operational since its fourth repair to the rotor. The manager reviewed the costs associated since the problems arose with the rotor in 2005. The PUD has spent \$42,433.88. The initial costs for motor removal, rotor repair and replacement were \$26,166.18. The costs associated with removal of the motor, repair and replacement after the initial rotor repair have totaled \$16,267.70. The General Manager is requesting this money back from the company that repaired the rotor. If this is not successful a claim will be filed with PURMS for the failure and consequent repairs.

COMMISSIONER'S REPORT:

Commissioner Nuxoll attended the regional storm water meeting held on Tuesday November 18<sup>th</sup>. He reported that this is going to be a major financial hit on all of Asotin County. It will cost each residential customer six dollars per month and that will only cover one quarter of the cost of implementation and upkeep. Commercial customers and contractors will have to be responsible for the rest of the costs. Attorney Scott Broyles mentioned that the infrastructure for billing must be in place by July 1, 2010 because the program will be out of funds by then.

Commissioner Nuxoll attended the PURMS annual meeting on November 12 and 13 in Seattle. The PUD insurance is covered by AEGIS which is under AIG. AIG received government bailout funding to stabilize the company. There will be a ten percent raise in cost next year so PURMS will be going out for a second quote. The commissioners were reminded that there is now a twenty four hour health line to call with medical questions. Commissioner Nuxoll was re-elected secretary at the meeting.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:15 pm.