

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 27, 2008

President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo, Attorney Scott Broyles and Board Secretary Roberta Tilden.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks seconded by Commissioner Don Nuxoll to approve the consent agenda giving approval of the minutes of the May 13, 2008 Regular Meeting and payment of the Transaction Vouchers covering vouchers 987EFT through 1001EFT in the amount of \$22,007.19 and Blanket Transaction Voucher Approval Document covering vouchers #25794 through #25838, and Electronic Transaction Voucher #20080519, #20080521, #20080522, #20080527, and #20080528 in the amount of \$67,102.02. The question was called for on the motion. Passed 3-0

OLD BUSINESS

Water Right Change Applications

The general manager reported that the water right change applications submitted last year have been in Olympia at Ecology's Assistant Attorney General's (AAG) office since February. He received notification that the AAG has completed their review and a conference call between the AAG and Eastern Regional office staff is scheduled for Thursday, May 29th to discuss any issues that may have come from the review. Ecology staff stated that the manager would be contacted the day after the call to receive a briefing of the conversation. The manager stated that the water right change application process should be completed by this summer.

Operations Shop

Last month Planning Director Ron Ruddell submitted a Conditional Use Permit Application for the vehicle storage unit and operations shop to the county. The Planning and Zoning Commission met on Tuesday, May 20th to review the application and make a decision on the permit. The planner and the manager attended the meeting. After

some discussion and several questions, the Commission approved the application and permit for conditional use. They have sent their recommendation for approval to the County Commissioners for their review. The permit will go before the Commission at their meeting on Monday, June 2nd. The permit, if approved, will require the PUD to contain its own storm water runoff from the buildings and meet fire code regulations. Fire code regulations require the installation of a fire hydrant within an acceptable distance from the buildings. The manager contacted County Engineer Joel Ristau who gave preliminary approval to utilize their right of way just outside the PUD compound for containment of storm water. The storm water containment basin will be designed at the same time as the operations shop. If approval is gained from the County Commissioners, the PUD may proceed using the Small Works Roster process to obtain bids and build the vehicle storage unit. An architectural firm will be hired to design the operations shop.

Standby Generator

The manager stated that the Request for Qualifications for Electrical Engineering and other consulting services was advertised on Friday, May 16th and again on Friday May 23rd. Response by consulting firms to the advertisement is due May 30th. The RFQ's will be reviewed and a firm will be chosen to provide electrical engineering services in order to evaluate the generator, transfer switch, and pump motor and to provide information about what type of starter is need to operate the well when the generator is in operation. There are some code issues which are still being addressed by Energy Northwest. A contract with the selected firm will be negotiated and brought to the Board for approval.

Resolution 08-332 Commissioner's Compensation

The manager presented Resolution 08-332 which provides for the Commissioner's Compensation. This year the state legislature amended the law that provides for Commissioner's compensation increasing the monthly salary. Action on the Resolution was tabled at the previous meeting to allow Counsel the time to review the document.

MOTION by Gary Hicks, seconded by Don Nuxoll to approve Resolution 08-332 setting Commissioner's Compensation. The question was called for on the motion. Passed 3-0

NEW BUSINESS

There was no new business to report.

MANAGER'S REPORT

City of Asotin – the manager met with the City of Asotin and representatives from the State Community Trade and Economic Development Agency. The City is seeking financing for an inter-tie with the PUD. They are hoping that the PUD will provide in-kind work like digging ditches to make the City eligible for additional grant funding.

Vineland Cemetery Irrigation Project – the manager and Commissioner Nuxoll met with representatives from the Vineland Cemetery Association, Bonneville Power, Valley Sprinkler, County Commissioner Don Brown, the University of Idaho Extension Office and the University of Idaho Landscape Architecture Department to discuss the proposed irrigation efficiency project plan. It has been requested that the PUD install the 2,000 feet of water main as our part of the project. Water main installation would occur in June and July. Vineland will pay for the materials and the PUD will provide the labor. Installation of the lateral lines and the sprinkler system is scheduled for August. Bonneville Power has indicated that they may put another \$3,000.00 into the project.

Audit Exit Conference – the 2007 Fiscal Year Audit Exit Conference is scheduled for Monday, June 2nd at 9:30 am. Commissioner Ridge will be representing the Board.

COMMISSIONER'S REPORT:

Commissioner Hicks will be attending the American Water Works Association Annual Conference in Atlanta Georgia from June 7 to June 12, 2008.

Commissioner Nuxoll attended a Watershed Planning Unit meeting on May 15, 2008.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:07 pm.