

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
May 28, 2013

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President Judy Ridge presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Judy Ridge, Gary Hicks and Don Nuxoll.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL:

MOTION by Commissioner Gary Hicks and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the May 14, 2013 Regular Meeting and payment of the Transaction Vouchers covering vouchers #2741EFT through #2755EFT in the amount of \$26,893.02 and Blanket Transaction Voucher Approval Document covering vouchers #31439 through #31471, and Electronic Transaction Vouchers #746, #13052001, #13052101 #13052201 and #13052801 in the amount of \$97,854.40. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

Port of Wilma Progress Report for Water System Transfer and Sewer System Upgrades

The manager reported that he received water usage data for the years 2006-2008 from the Port of Whitman County staff for the Port of Wilma water system. The manager also received well production data from the meter at Well No. 2, the primary water production well at the Port. He stated that with the data provided and water use determined the process of transferring ownership of the Port of Wilma water system to the PUD can begin. The manager and counsel Scott Broyles will meet with Port attorney Bruce Ensley to begin the ownership title transfer process.

The manager reported that Whitman County Health Department (WCHD) staff contacted him last week requesting water usage from each customer on the Port of Wilma water system. WCHD wants to analyze water usage to determine if the proposed drain field will be adequate to handle the volume of wastewater from Port tenants. WCHDs primary concern is the volume of water being used by tenants versus the 3,500 gallon-per-day capacity of the septic system. The manager stated that PUD staff read the meters today. The meter readings calculated against water production from Well No. 2 show a large amount of water unaccounted for. PUD staff will visit the system to determine if there is an unmetered account or a leak. In the meantime WCHD will be provided the customer water usage data for the proposed new septic system design review process.

NEW BUSINESS

There was no New Business presented.

MANAGER'S REPORT

Clarkston Heights Reservoir Interior Painting – the manager reported that he contacted a company that specializes in the interior coating of water reservoirs requesting a budget estimate for removing and recoating the interior of the 53 year old Clarkston Heights Reservoirs. He stated that inspection and cleaning of the reservoirs earlier this year revealed that the Heights Reservoirs interior coating has deteriorated and needs to be removed and the interior repainted. The cost estimate received was \$307,380. If the interior paint is discovered to be lead-based then the cost will increase \$20,000 per reservoir to an estimate of \$347,380. The manager stated that this project will be budgeted for 2014 and will be bid out later this year for work to be completed earlier in 2014. His hope is that the bids will come in much less than the estimate.

Upcoming Projects – the manager stated that several projects will begin or be undertaken the week of June 3rd. Work on installation of approximately 1,000 feet of 8-inch water line and a pressure reduction valve and vault running from Cherry Street to Clemans Road will begin next week. The installation of a larger capacity on-site chlorine generation system at Well No. 6 is also on the docket for next week along with the removal of Well No. 2's motor, shaft and column. Prior this work being started Avista will be at Well No. 2 on Thursday, May 30th to remove the old pole-mounted transformer that will be replaced with a new pad-mounted transformer. In addition, bids for the 2nd Avenue to Scenic Way sewer main project are due by Tuesday, June 4th.

Water Quality and Water Use Efficiency Reports – the manager presented the annual Water Quality and Water Use Efficiency Reports for the year 2012. He stated that the Water Quality Reports do not have to be mailed to customers due to changes at the federal level which allows providing the reports electronically. A note and a direct link to the reports on the PUD website will be provided in the customer billing statements.

COMMISSIONER'S REPORT

Commissioner Ridge attended the Northwest Public Power Association Annual Conference on May 19-23 in Bellevue Washington. She learned about the effect of new government health care regulations on utilities, heard from the new Bonneville Power Administration Administrator and met with the energy Northwest Participant's Board at the conference.

Commissioner Nuxoll stated that he will be attending the PURMS semi-annual meeting on Thursday, June 6th in Burien, Washington. He stated that the PURMS Board will be discussing the effect of the new health care laws on PURMS members.

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ADJOURNMENT

There being no further business the meeting was adjourned at 5:58 p.m.