

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
June 28, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the June 14, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1868 and vouchers #3946EFT through #3962EFT in the amount of \$32,511.35 and Blanket Transaction Voucher Approval Document covering vouchers #35882 through #35933, and Electronic Transaction Vouchers #16062001 and #16062101 in the amount of \$89,204.98. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

Change the Tuesday, July 12th Commission Meeting to Monday, July 11th

The manager requested changing the next Commission meeting from Tuesday July 12, 2016 to Monday July 11, 2016 due to commissioner travel.

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve changing the Tuesday July 12, 2016 Commission Meeting to Monday July 11, 2016 at 5:30 pm. The question was called for on the motion. The motion passed 3-0.

MANAGER'S REPORT

Water Main Projects – The manager reported that the construction staff has completed placement of the new water main on 3rd and Diagonal Streets. Water samples were satisfactory and the water main was tied into the system yesterday. Work on service tie-overs will begin. A meeting is scheduled with the City of Clarkston to review traffic control for the next project on Fair Street near Costco. That project will start mid-July.

Labor and Industry Consultation Visit – The manager reported that the Washington State Department of Labor and Industry (L&I) was invited for a consultation visit to review our safety practices, conduct facility site visits and provide recommendations on items that need to be addressed. Treasurer Bob Sischo stated that the L&I inspectors conducted a site visit at the PUD Office, Operations Shop and Well No. 3. A list of items detailing deficiencies will be provided from the inspection and the PUD will be required to abate the issues without penalty. The manager stated that the visits are welcome and will help us ensure staff, facilities and equipment is safe.

Request for Proposals – The manager stated that several Requests for Proposals (RFP) will be sent out soon. The RFPs will be for banking services, online payment services and customer information system upgrades. The manager reported that Trindera was unresponsive to our SCADA needs and their contract was terminated. A company named ACS out of Boise, Idaho is currently under review. They perform work for LOID and the Nez Perce Tribe.

Audit Exit Conference – The manager reported that an audit Exit Conference has been scheduled by phone for Wednesday July 6th. Commissioner Hicks will be representing the Board at the meeting. The manager stated that he is happy to report that there were no findings, management letters and for the second year in a row – no recommendations.

Financial Report – The manager reported that through May revenue is \$1.57 million and expenses are at \$1.86 million. The Operating Fund balance is \$1.90 million.

COMMISSIONER’S REPORT

Commissioner Ridge stated that she will be attending the Public Power Council meetings July 6-7 in Portland, Oregon.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 p.m.