

PUBLIC UTILITY DISTRICT NO. 1  
OF ASOTIN COUNTY, WASHINGTON  
MEETING MINUTES  
April 25, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson, Treasurer Bob Sischo and Counsel Scott Broyles.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

**MOTION** by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the April 11, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #3876EFT through #3892EFT in the amount of \$31,052.58 and Blanket Transaction Voucher Approval Document covering vouchers #35642 through #35683, and Electronic Transaction Vouchers #16042001 and #16042101 in the amount of \$70,684.56. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER'S REPORT

Water Main Projects – The manager reported that installation and tie over of services on the new 8-inch PVC water main on 17<sup>th</sup> Street, 4<sup>th</sup> Avenue and Hillcrest Way has been completed. He stated that the replacement of 365 feet of 2-inch galvanized line on Riverview Boulevard between Poplar Street and the entrance to Arby's was started today. He stated that the new line will be 6-inch PVC and the project should last 2 to 3 weeks. The manager stated that the fire department is requiring the installation of a fire hydrant as part of the project. Plans are in the works to loop the line together with the 6-inch line on 2<sup>nd</sup> Street. Permission was requested from Happy Day Corporation to mole a water line under Arby's parking lot. He stated that Happy Day leases the land and the owner of the land will need to be contacted to receive permission to complete the project.

Turning Pointe Business Park – The manager reported that the first tenant planned the Port of Clarkston's Turning Pointe Business Park was in last week to pay the water and sewer installation fees. Construction of the building will begin within the month. At the last meeting the manager stated that since the new business is manufacturing a product, a new sewer rate classification will need to be added to our fees because our current sewer rate structure does not provide for an industrial/manufacturing customer. The manager reported that although water will be used in the production the owner stated that the only wastewater that will come from the facility will be from a single bathroom. He confirmed the wastewater use with the County building department. He stated that the business will be designated commercial and will pay the same sewer rate as other commercial facilities. The manager stated that a backup generator on the sewer lift station will not be installed at this time because of the minimal wastewater that would be coming from the single bathroom in the facility.

#### COMMISSIONER'S REPORT

Commissioner Ridge attended the Washington PUD Association meetings in Cle Elum, Washington April 13-15. She reported that a presentation was made by Key Bank regarding the use of loans for capital improvement projects versus using bonding authority. She reported that round-table discussion focused on annual evaluations of general managers, their contracts and regular meetings with management to discuss operations and utility management.

Commissioner Ridge will be attending Energy Northwest meetings in Richland, Washington April 26-28.

Commissioner Ridge will be attending the Public Power Council meetings in Portland, Oregon May 3-5.

#### ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 p.m.