

PUBLIC UTILITY DISTRICT NO. 1
OF ASOTIN COUNTY, WASHINGTON
MEETING MINUTES
April 11, 2016

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President Gary Hicks presiding, the Public Utility District No. 1 of Asotin County Meeting was called to order at 5:30 p.m. at the PUD Office at 1500 Scenic Way.

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ROLL CALL: PRESENT Commissioners: Gary Hicks, Don Nuxoll and Judy Ridge.

PUD Staff: General Manager Tim Simpson and Treasurer Bob Sischo.

Members of the public were present.

MINUTES OF MEETING AND VOUCHER APPROVAL

MOTION by Commissioner Judy Ridge and seconded by Commissioner Don Nuxoll to approve the consent agenda approving the minutes of the March 29, 2016 Regular Meeting and payment of the Transaction Vouchers covering vouchers #1862 and #1863 and vouchers #3858EFT through #3875EFT in the amount of \$36,807.41 and Blanket Transaction Voucher Approval Document covering vouchers #35582 through #35641, and Electronic Transaction Vouchers #16040401, #16040402, #16040403, #16040501, #16041101, #16042201, #16042202 and #16042203 in the amount of \$288,256.06. The question was called for on the motion. The motion passed 3-0.

OLD BUSINESS

There were no items presented under Old Business.

NEW BUSINESS

There were no items presented under New Business.

MANAGER'S REPORT

Water Main Projects – The manager reported that the water quality test on the 8-inch PVC water main on 17th Street was satisfactory and staff is tying 20 services over to the new main. The crew should have services completed this week and complete the remaining two tie-ins of the main line next week. He stated that the next main project will be the replacement of 365 feet of 2-inch galvanized line on Riverview Boulevard between Poplar Street and the entrance to Arby's. The manager showed the Commission several projects planned for the area near Costco, Motel 6 and Bi-Mart. He stated that they had planned on putting these projects off until next year after the Fleshman Way/ Highway 129 Interchange was done but it appears that project will not start until 2017.

Turning Pointe Business Park – The manager discussed the first tenant that is planning to build at the Port of Clarkston’s Turning Pointe business park. He stated that the PUD has an agreement with the Port of Clarkston that provides for operations and maintenance of the water and wastewater systems at the business park. He stated that any fees associated with connection of water and sewer service will be paid to the PUD along with any fees associated with use of our service. The Port has to retain ownership of the utilities inside the business park for 20 years due to their agreement for funding from the United States Economic Development Administration.

He stated that the sewer lift station pump will be replaced prior to the tenant completing construction of their building. It was removed to preserve it from standing water that enters the sewer system from stormwater. He stated that a backup generator will need to be installed at the sewer lift station per an agreement with the Department of Ecology that required a backup power supply when the park received their first tenant. The manager also stated that since the new business is manufacturing a product, a new sewer rate classification will need to be added to our fees because our current sewer rate structure does not provide for an industrial/manufacturing customer.

Financial Report – The manager reported through March revenue stands at approximately \$889,000 and expenses are at \$968,000. The Operating Fund balance is \$2.30 million.

COMMISSIONER’S REPORT

Commissioner Ridge will be attending the Washington PUD Association meetings in Cle-Elum, Washington April 13-15.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:50 p.m.